

**THE RIGHT WORSHIPFUL THE MAYOR OF HEREFORD AND ALL MEMBERS OF
HEREFORD CITY COUNCIL**

You are hereby summoned to attend the meeting of the Council to be held in the Council Chamber, Town Hall, Hereford on TUESDAY 21 OCTOBER 2014 at 6.00 pm at which the business set out below is proposed to be transacted.

Steve Kerry
Town Clerk

HEREFORD CITY COUNCIL

MEETING OF THE COUNCIL

**The Council Chamber, Town Hall, Hereford
TUESDAY 21 OCTOBER 2014 at 6.00pm**

PRAYERS

Prayers to be said by the Mayor's Chaplain, Rev Preb Paul Towner

A G E N D A

1. **APOLOGIES FOR ABSENCE**
To receive apologies for absence submitted by Members of the City Council.
2. **DECLARATIONS OF INTEREST**
To receive declarations of interest made by Members under the Herefordshire Code of Conduct pursuant to the Localism Act 2011 in respect of items on the agenda.
3. **PUBLIC PARTICIPATION**
To receive any questions that may be put to the meeting by members of the public present
4. **MINUTES** **APPENDIX 1**
To approve and sign the minutes of the Meeting of the City Council held on the 9 SEPTEMBER 2014.
5. **MAYOR'S COMMUNICATION**
To receive such communications as The Right Worshipful the Mayor may desire to lay before the meeting.

- 6. BID – LARGE GRANT APPLICATION – Request for £5,000** **APPENDIX 2**
To receive a presentation from Mr John Jones and consider the above application for £5,000 in community grant funding.
- 7. HEREFORD IN BLOOM**
To receive a report from the Bloom Executive on the results achieved this year which were very much due to the partnership of the City Council and Hereford in Bloom and to explain their proposals for the coming year and the continuing support of the City Council.
- 8. REVIEW OF BANKING ARRANGEMENTS** **APPENDIX 3**
To note that the audit of the Council's Annual Return has been concluded on 05 August 2014.
- 9. PUBLIC TOILETS** **APPENDIX 4**
To consider a report from the Town Clerk.
- 10. HEREFORDSHIRE AND WORCESTERSHIRE FIRE AUTHORITY** **APPENDIX 5**
To consider the update report from the Town Clerk in relation to the Hereford and Worcester Fire and Rescue Service.
- 11. DRAFT MINUTES**
- To note the draft minutes of the Meetings of the Planning Committee held on the 24 September 2014 and 15 October 2014. **APPENDIX 6**
- To note the draft minutes of Finance & Policy committee held on the 23 September 2014. **APPENDIX 7**
- To note the draft minutes of the Community Development committee held on the 30 September 2014. **APPENDIX 8**
- 12. EXCLUSION OF PRESS AND PUBLIC**
To approve the exclusion of the press and public in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 as the next item requires the disclosure of personal information about a member of staff.
- 13. To note the draft confidential minutes of the Meetings of the Governance and Procedures Committee held on the 16 September 2014.** **APPENDIX 9**

Having concluded the above item the Press and Public is duly invited to return to the Chamber.

14. REPORTS FROM REPRESENTATIVES OF OUTSIDE BODIES

To receive reports from members who have attended meetings of Outside Bodies.

(Reports from outside bodies included with your agenda)

- a) **Municipal Charities (Cllrs Polly Andrews, Aubrey Oliver and Anna Toon)**
- b) **Herefordshire Market Towns Forum (Cllrs Polly Andrews, Charles Nicholls & Brian Wilcox)**
- c) **HALC Executive Committee (Cllrs Jim Kenyon & Anna Toon)**
- d) **SAM (Cllr Anna Toon)**
- e) **The Enterprise Zone Stakeholder Group (Cllr Tawn)**
- f) **Three Choirs Festival (Cllrs Liz Chave & Jason Kay)**
- g) **Hereford Twinning Association (The Mayor)**
- h) **Hereford City Tourism Group (Cllr Chave with Cllr Tawn as reserve)**
- i) **Hereford in Bloom (Cllr Kenyon)**
- j) **NALC Larger Councils Committee (Cllr Wilcox)**
- k) **New Hereford University Working Group (Cllrs Tawn and Toon)**
- l) **Close House (Cllr Wilcox)**

15. TOWN CLERK'S COMMUNICATIONS

To receive such communications as the Town Clerk provides for the information of Members of the Council.

16. DATE OF NEXT MEETING

2 DECEMBER 2014

DECLARATIONS OF INTEREST

Hereford City Council has adopted the Code of Conduct of Herefordshire Council pursuant to the Localism Act 2011. In terms of declarations of interest the following principles now apply.

1. The former distinction between prejudicial and personal interests has been replaced, and these terms should no longer be used. They will not be used in minutes.
2. Where a member has registered a financial or “pecuniary” interest in the register of interests held by the Monitoring Officer of Herefordshire Council, they must repeat this declaration when any item in which they have such an interest is on the agenda at any meeting they attend. Having made that declaration, they must fill in the register brought to each Committee and Council meeting and may not make any comment whatsoever while the item is under discussion. They may, if they wish, remain in the meeting to observe the debate.
3. Where a member has an interest which is sufficient to give rise to a reasonable expectation that they will not be able to consider a matter impartially, for example where they have a close personal relationship with a party involved, where they have made a public and unequivocal statement of their views etc, this is a disclosable, but non-pecuniary, interest. They should declare this interest at the start of the meeting and may remain in the room and speak (provided members of the public would also be allowed to speak on this item). Members who have declared an interest of this type may not, however, vote on the item to which their interest applies.
4. Where a member becomes aware of an interest during discussion they must declare it immediately and act accordingly.
5. Members of the Planning Committee should continue to resolve at the start of each meeting that their views are preliminary and that those who are members of Herefordshire Council reserve their final position until all representations and facts have been considered.

Steve Kerry
Town Clerk

**All enquiries concerning this agenda should be addressed to the Town Clerk,
Hereford City Council, Town Clerk's Office, Town Hall, St Owen Street, Hereford HR1 2PJ
Tel: 01432 260454 Fax: 01432 344063**