**THE RIGHT WORSHIPFUL THE MAYOR OF HEREFORD**

**AND ALL MEMBERS OF HEREFORD CITY COUNCIL**

You are hereby summoned to attend the meeting of the Council to be held in the Council Chamber, Town Hall, Hereford on TUESDAY 12th January 2016 at 6.00 pm at which the business set out below is proposed to be transacted.

Steve Kerry

Town Clerk

**HEREFORD CITY COUNCIL**

**MEETING OF THE COUNCIL**

**The Council Chamber, Town Hall, Hereford**

**Tuesday 12th January 2016 at 6.00pm**

**PRAYERS**

Prayers to be said by the Mayor’s Chaplain, Rev Preb Paul Towner

**A G E N D A**

**1. APOLOGIES FOR ABSENCE**

To receive apologies for absence submitted by Members of the City Council.

**2. DECLARATIONS OF INTEREST**

To receive declarations of interest made by Members under the Herefordshire Code of Conduct pursuant to the Localism Act 2011 in respect of items on the agenda.

**3. PUBLIC PARTICIPATION**

To receive any questions that may be put to the meeting by members of the public present

**4. MINUTES APPENDIX 1**

To approve and sign the minutes of the Meeting of the City Council held on the 1st December 2015

**5. MAYOR’S COMMUNICATION**

To receive such communications as The Right Worshipful the Mayor may desire to lay before the meeting.

**6. REVENUE BUDGET REQUIREMENT AND COUNCIL TAX 2016-2017**  **APPENDIX 2**

To receive the report of the Finance Officer and recommendations from the Finance and Policy Committee, and to determine the revenue budget and council tax requirement for the next financial year.

**7. COMMITTEE MEMBERSHIP APPENDIX 3**

To note the resignation of Councillor Hall from Community Development, Planning and Finance and Policy Committees and to consider appointing to the resulting vacancies.

8. DRAFT MINUTES OF MEETINGS APPENDIX 4

To receive for information and to note the draft minutes of committees held since the last meeting of Council. (These items are not for discussion beyond questions for clarification by the Chairman.)

 Finance and Policy Committee 15th December Appendix 4a

 Planning and Highways Committee 16th December Appendix 4b

**9. REPRESENTATIVES OF OUTSIDE BODIES**

 To receive reports from Councillors who have attended meetings of Outside Bodies as laid out below:

a) **Municipal Charities Cllrs Baker, Boulter, Hey and Lloyd-Hayes**

b) **Herefordshire Market Towns Forum Cllrs Nicholls, Tawn and Wilcox**

c) **HALC Executive Committee Cllrs Griffiths and Nicholls one vacancy**

d) **SAM Cllrs Griffiths and Nicholls**

e) **The Enterprise Zone Stakeholder Group Cllr Paul Stevens.**

f) **Three Choirs Festival Cllrs Baker and Bushkes**

g) **Hereford Twinning Association**

 **(The Mayor automatically holds this post as President of the Association)**

h) **Hereford City Tourism Group Cllr Lloyd-Hayes**

i) **Hereford in Bloom**

j) **NALC Larger Councils Committee The Clerk**

k) **New Hereford University Working Group – Cllrs Lloyd-Hayes and Stevens**

l) **Close House Cllr Tawn**

m) **City of Culture Strategic Board Cllr Hall**

n) **Business Improvement District Board of Management Town Clerk**

**10. CALENDAR OF MEETINGS AND CIVIC EVENTS Appendix 6**

To approve the calendar for council and committee meetings and civic events for 2016.

**11. TOWN CLERK’S COMMUNICATIONS**

To receive such communications as the Town Clerk provides for the information of Members of the Council.

**12. DATE OF NEXT MEETING – 23rd February 2016**

DECLARATIONS OF INTEREST

Hereford City Council has adopted the Code of Conduct of Herefordshire Council pursuant to the Localism Act 2011. In terms of declarations of interest the following principles now apply.

1. The former distinction between prejudicial and personal interests has been replaced, and these terms should no longer be used. They will not be used in minutes.

2. Where a member has registered a financial or “pecuniary” interest in the register of interests held by the Monitoring Officer of Herefordshire Council, they must repeat this declaration when any item in which they have such an interest is on the agenda at any meeting they attend. Having made that declaration, they must fill in the register brought to each Committee and Council meeting and may not make any comment whatsoever while the item is under discussion. They may, if they wish, remain in the meeting to observe the debate.

3. Where a member has an interest which is sufficient to give rise to a reasonable expectation that they will not be able to consider a matter impartially, for example where they have a close personal relationship with a party involved, where they have made a public and unequivocal statement of their views etc, this is a disclosable, but non-pecuniary, interest. They should declare this interest at the start of the meeting and may remain in the room and speak (provided members of the public would also be allowed to speak on this item). Members who have declared an interest of this type may not, however, vote on the item to which their interest applies.

4. Where a member becomes aware of an interest during discussion they must declare it immediately and act accordingly.

5. Members of the Planning Committee should continue to resolve at the start of each meeting that their views are preliminary and that those who are members of Herefordshire Council reserve their final position until all representations and facts have been considered.

Steve Kerry

Town Clerk

All enquiries concerning this agenda should be addressed to the Town Clerk,

Hereford City Council, Town Clerk’s Office, Town Hall, St Owen Street, Hereford HR1 2PJ

 Tel: 01432 260454 Fax: 01432 344063