

**THE RIGHT WORSHIPFUL THE MAYOR OF HEREFORD AND ALL MEMBERS OF
HEREFORD CITY COUNCIL**

You are hereby summoned to take part in a Meeting of the Council on Tuesday 17 November 2020 at 6.00 pm by Zoom.

Steve Kerry
Town Clerk

HEREFORD CITY COUNCIL

MEETING OF THE COUNCIL

TUESDAY 17 NOVEMBER 2020 at 6.00pm

A G E N D A

This meeting is taking place under the provisions of the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 Sections Four and Five.

- 1. TO CONFIRM THAT ALL MEMBERS OF COUNCIL ARE ABLE TO TAKE PART IN THIS MEETING UNLESS THEY HAVE SENT THEIR APOLOGIES IN ADVANCE.**
- 2. TO CONFIRM THAT THE PUBLIC ARE ABLE TO VIEW AND HEAR THIS MEETING**
It is necessary to confirm the above for the meeting to be lawful under the above regulations.
- 3. APOLOGIES FOR ABSENCE**
To receive apologies for absence submitted by Members of the City Council.
- 4. APPOINTMENT OF SUBSTITUTES**
To note the appointment of any substitute members.
- 5. DECLARATIONS OF INTEREST**
To receive declarations of interest made by Members under the Herefordshire Code of Conduct pursuant to the Localism Act 2011 in respect of items on the agenda.
- 6. PUBLIC PARTICIPATION**
To receive any questions that may be put to the meeting by members of the public present.

7. **MINUTES** **APPENDIX ONE (1A & 1B)**
To approve the Minutes of the Meetings of the City Council held on 15th September and 29th September 2020.
8. **MOTION TO COUNCIL – MR V McNALLY** **APPENDIX TWO**
To receive and consider the motion proposed by Councillor Wilcox.
9. **LARGE GRANT APPLICATION – CLOSE HOUSE PROJECTS** **APPENDIX THREE**
To receive a presentation from Ben Lea of Close House in respect of the large grant application for £14,950 to fund the continuation of Close House' Idle Hands 2 projects, as referred from the last Community Development Grants Committee meeting, held on 2nd November 2020.
10. **LARGE GRANT APPLICATION – CLIMB THE TREE CIC** **APPENDIX FOUR**
To receive and consider the large grant application for £9,050 to fund a family child contact centre, as deferred from the previous Council meeting held on 15th September 2020.
11. **STRONGER TOWNS BOARD - FUND BID** **APPENDIX FIVE**
To receive and consider a report from the Town Clerk **(to follow)** in respect of the Stronger Towns fund bid.
12. **RATIONALIZATION OF WORKING GROUPS** **APPENDIX SIX**
To receive a report from the Town Clerk and consider the recommendations in respect of the rationalization of the various Working Groups.
13. **MERGER OF COMMITTEES** **APPENDIX SEVEN (7A & 7B)**
To receive the Town Clerk's reports and recommendations in respect of the proposed merger of Finance & Policy Committee and Governance & Procedures Committee, as referred from the previous meetings of those Committees.
14. **INTERIM INTERNAL AUDIT REPORT** **APPENDIX EIGHT**
To receive and note the Interim Internal Audit Report received from the City Council's Auditors.
15. **EMERGENCY DONATIONS** **APPENDIX NINE**
To receive a report from the Town Clerk and consider the recommendations in respect of Emergency Donations from the City Council.
16. **MAYOR'S COMMUNICATIONS**
To receive any communications the Mayor may wish to place before the meeting.
17. **DRAFT MINUTES OF MEETINGS OF COMMITTEES**
Note these are presented for information and for members to ask questions of the Chair of the Committee if present. They are not for approval at this meeting.

Governance and Procedures Committee 29 th September 2020	APPENDIX TEN 10 (A)
Finance and Policy Committee 13 th October 2020	10 (B)
Community Development Committee 22 nd September 2020	10 (C)
3 rd November 2020	10 (D)
2 nd November 2020 (Grants)	10 (E)
Planning and Highways Committee 10 th September 2020	10 (F)
8 th October 2020	10 (G)
5 th November 2020	To follow: 10 (H)
Youth Council 24 th September 2020	10 (I)
22 nd October 2020	To Follow: 10 (J)

18. REPRESENTATIVES TO OUTSIDE BODIES

To receive reports from members who represent the City Council on the following bodies:

- a) **Municipal Charities (x 2 Members) Cllrs Boulter and Foxton**
- b) **Herefordshire Market Towns Forum (x 2 Members) Cllrs Andrews
(for ad hoc meetings)**
- c) **The Enterprise Zone Stakeholder Group (x 1 Member) Cllr Hornsey**
- d) **Three Choirs Festival (x 2 Members) Cllrs Foxton and Hornsey**
- e) **Hereford Twinning Association (x 1 Member) Cllr Dykes**
- f) **Hereford City Tourism Group (x 1 Member) Cllr Hornsey**
- g) **Hereford in Bloom (x 1 Member) Cllr Boulter**
- h) **New Hereford University Working Group (x 2 Members) Cllrs Powell and Stevens**
- i) **Close House (x 1 Member) Cllr Boulter**
- j) **The BID Group (x 1 Member) Cllr Stevens**

k) Hereford Area Plan (x 2 Members) Cllrs Powell and Stevens

l) Community Land Trust (x 1 Member) Cllr Milln

19. TOWN CLERK'S COMMUNICATIONS

APPENDIX ELEVEN

To receive such communications as the Town Clerk provides for the information of members of the Council including an update from Anne Harbour on the Blackfriars' Rose Gardens Working Days.

20. DATE OF NEXT MEETING

Tuesday 26th January 2021, at 6 pm

DECLARATIONS OF INTEREST

Hereford City Council has adopted the Code of Conduct of Herefordshire Council pursuant to the Localism Act 2011. In terms of declarations of interest the following principles now apply.

1. The former distinction between prejudicial and personal interests has been replaced, and these terms should no longer be used. They will not be used in minutes.
2. Where a member has registered a financial or “pecuniary” interest in the register of interests held by the Monitoring Officer of Herefordshire Council, they must repeat this declaration when any item in which they have such an interest is on the agenda at any meeting they attend. Having made that declaration, they must fill in the register brought to each Committee and Council meeting and may not make any comment whatsoever while the item is under discussion. They may, if they wish, remain in the meeting to observe the debate.
3. Where a member has an interest which is sufficient to give rise to a reasonable expectation that they will not be able to consider a matter impartially, for example where they have a close personal relationship with a party involved, where they have made a public and unequivocal statement of their views etc, this is a disclosable, but non-pecuniary, interest. They should declare this interest at the start of the meeting and may remain in the room and speak (provided members of the public would also be allowed to speak on this item). Members who have declared an interest of this type may not, however, vote on the item to which their interest applies.
4. Where a member becomes aware of an interest during discussion they must declare it immediately and act accordingly.
5. Members of the Planning Committee should continue to resolve at the start of each meeting that their views are preliminary and that those who are members of Herefordshire Council reserve their final position until all representations and facts have been considered.

Steve Kerry
Town Clerk

**All enquiries concerning this agenda should be addressed to the Town Clerk,
Hereford City Council, Town Clerk's Office, Town Hall, St Owen Street, Hereford, HR1 2PJ
Tel: 01432 260454 Fax: 01432 344063**