

**HEREFORD CITY COUNCIL**

**GOVERNANCE AND PROCEDURES COMMITTEE 18<sup>th</sup> January 2021**

**MINUTES OF EXTRA-ORDINARY MEETING**

**The decision items at this meeting were both listed as confidential. Therefore the meeting was not live streamed and the minutes were circulated only to members of the Council.**

**Present:** The Right Worshipful the Mayor Councillor Kath Hey and Councillors Wilcox (Chair), Boulter, Dykes, Powell, Stevens, Tillett and Williams (arriving late as shown below)

**Attending:** Steve Kerry Town Clerk, Becci O'Reilly Committees, Events and Contracts Officer

The Chair clarified that this meeting was taking place under the Local Authorities and Police and Crime Panels (Coronavirus)(Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations Sections Four and Five.

**GP2020/21.28 CONFIRMATION THAT ALL MEMBERS ARE ABLE TO TAKE PART IN THE MEETING EXCEPT THOSE WHO HAVE SENT APOLOGIES FOR ABESENCE**

The Chair ascertained that all members present could see and hear and be seen and heard, and that the meeting was being recorded.

**GP2020/21.29 CONFIRMATION OF PUBLIC ACCESS**

As the items for decision were both confidential, as they disclosed personal information about individual staff members, it was decided without a vote not to open the meeting to public access and treat it as confidential under the terms of the Public Bodies (Admission to Meetings) Act 1960 s1(2).

**GP2020/21.30 APOLOGIES FOR ABSENCE**

Apologies were noted from Councillor Andrews for absence, and from Councillor Williams who would be arriving late due to work commitments.

**GP2020/21.31 APPOINTMENT OF SUBSTITUTES**

It was noted that Councillor Andrews had appointed Councillor Tillett as a substitute, and the Chair thanked him for stepping in.

**GP2020/21.32 DECLARATIONS OF INTEREST**

There were none.

**GP2020/21.33 CONFIDENTIAL STAFFING ITEMS**

There being no other business the meeting was closed at 12.44pm.

Note to members the next scheduled meeting is Tuesday 16<sup>th</sup> February 2021 at 6 pm

Signed .....

Date .....