

Mr Mayor, Cllr Stevens and Cllrs Boulter, Carwardine, Hey, Hornsey, Kenyon, Oliver, Owens, Tyler, Wilcox and Williams.

You are hereby summoned to a Meeting of the Community Development Committee to be held at the Town Hall, Hereford at 6 pm on **TUESDAY 6 JULY 2021** at which the business set out below is proposed to be transacted.

Steve Kerry  
Town Clerk

***AT THE START OF THE MEETING THE CHAIR WILL REMIND ALL PRESENT OF THE FIRE EVACUATION PROCEDURE.***

## **HEREFORD CITY COUNCIL**

### **MEETING OF THE COMMUNITY DEVELOPMENT COMMITTEE**

**Council Chamber, Town Hall, Hereford  
TUESDAY 6 JULY 2021 at 6 pm**

#### **AGENDA**

1. **APOLOGIES FOR ABSENCE**  
To receive apologies for absence.
2. **APPOINTMENT OF SUBSTITUTES**  
To note the appointment of substitute members.
3. **DECLARATIONS OF INTEREST**  
To receive declarations of interest under the Herefordshire Code of Conduct pursuant to the Localism Act 2011 in respect of items on the agenda.
4. **MINUTES OF PREVIOUS MEETINGS** **APPENDIX ONE, TWO & THREE**  
To receive and confirm the minutes of the meeting of the Community Development Committee held on 30 March 2021 and the meeting of the Community Development Grants Committees held on 19 April and 7 June 2021.
5. **MELODY DANCE SCHOOL – SMALL GRANT APPLICATION** **APPENDIX FOUR**  
To receive and consider a grant application from Nicky Willetts of Melody Dance School for £2,710.32 for a Summer Dance Camp.  
**RESOLUTION**
6. **THE DUCK POND, CANTILUPE STREET** **APPENDIX FIVE**  
To receive and consider a short report from the Town Clerk on options for the reduction of algae at the Duck Pond on Cantilupe Street.

- 7. ALLOTMENTS' SLA UPDATE**  
To receive and consider an oral update from the Town Clerk on the progress of the Allotments' Service Level Agreement with HALGS.
- 8. CITY EVENTS AND CHRISTMAS LIGHTS' SWITCH ON**  
To receive and consider an oral report from the Town Clerk on plans for the rest of the year regarding events and covid safety.
- 9. PERMANENT LIGHTING OF TOWN HALL** **APPENDIX SIX**  
To receive and consider a report from the Town Clerk on permanent lighting of the Town Hall.
- 10. PCC TOWN AND PARISH COUNCIL SURVEY** **APPENDIX SEVEN**  
To agree a unified response from the Council to the Police and Crime Commissioner's survey.
- 11. SUPPORT FOR HEREFORD CCTV** **APPENDIX EIGHT**  
To receive and consider an official response from the Council to a request for support of the CCTV system.
- 12. COMMUNITY PROTECTION OFFICER** **APPENDIX NINE**  
To receive a report from the Town Clerk on the Community Protection Officer Agreement with Herefordshire Council.
- 13. ITEMS FOR FUTURE MEETINGS**  
To identify those items that Members wish to discuss at future meetings.
- 14. DATE OF NEXT MEETINGS:**  
MONDAY 19 JULY 2021 – Grants Meeting – 10 am  
TUESDAY 21 SEPTEMBER 2021 – Routine Meeting – 6 pm

## DECLARATIONS OF INTEREST

Hereford City Council has adopted the Code of Conduct of Herefordshire Council pursuant to the Localism Act 2011. In terms of declarations of interest the following principles now apply.

1. The former distinction between prejudicial and personal interests has been replaced, and these terms should no longer be used. They will not be used in minutes.
2. Where a member has registered a financial or “pecuniary” interest in the register of interests held by the Monitoring Officer of Herefordshire Council, they must repeat this declaration when any item in which they have such an interest is on the agenda at any meeting they attend. Having made that declaration, they must fill in the register brought to each Committee and Council meeting and may not make any comment whatsoever while the item is under discussion. They may, if they wish, remain in the meeting to observe the debate.
3. Where a member has an interest which is sufficient to give rise to a reasonable expectation that they will not be able to consider a matter impartially, for example where they have a close personal relationship with a party involved, where they have made a public and unequivocal statement of their views etc, this is a disclosable, but non-pecuniary, interest. They should declare this interest at the start of the meeting and may remain in the room and speak (provided members of the public would also be allowed to speak on this item). Members who have declared an interest of this type may not, however, vote on the item to which their interest applies.
4. Where a member becomes aware of an interest during discussion they must declare it immediately and act accordingly.
5. Members of the Planning Committee should continue to resolve at the start of each meeting that their views are preliminary and that those who are members of Herefordshire Council reserve their final position until all representations and facts have been considered.

Steve Kerry

Town Clerk

**All enquiries concerning this agenda should be addressed to the Town Clerk, Hereford City Council,  
Town Clerk’s Office, St. Owen Street, Hereford HR1 2PJ. Tel: 01432 260429**