

**THE RIGHT WORSHIPFUL THE MAYOR OF HEREFORD AND ALL MEMBERS OF
HEREFORD CITY COUNCIL**

You are hereby summoned to attend the meeting of the Council to be held in the Council Chamber, Town Hall, Hereford on TUESDAY 22 JUNE at 6 pm at which the business set out below is proposed to be transacted.

Steve Kerry
Town Clerk

HEREFORD CITY COUNCIL

MEETING OF THE HEREFORD CITY COUNCIL

**The Council Chamber, Town Hall, Hereford
TUESDAY 22 JUNE 2021 at 6 pm**

PRAYERS

Prayers to be said by the Council's Chaplain or interfaith guest.

A G E N D A

- 1. APOLOGIES FOR ABSENCE**
To receive any apologies for absence.

- 2. DECLARATIONS OF INTEREST**
To receive declarations of interest made by Members under the Herefordshire Code of Conduct pursuant to the Localism Act 2011 in respect of items on the agenda.

- 3. PUBLIC PARTICIPATION**
To receive any questions that may be put to the meeting by members of the public present.

- 4. MINUTES** **APPENDIX ONE & ONE (a)**
To approve and sign the Minutes of the Annual Meeting of Council and Council held on the 18th May 2021.

- 5. HEREFORD RIVER CARNIVAL SERVICE LEVEL AGREEMENT APPENDIX TWO**
To receive and consider a request for a SLA and presentation from Leo Caithness and Rebecca Huggett for a £10,000 per annum three year SLA totalling £30,000, referred from Grants Committee on 7th June 2021.

- 6. PAST MAYOR'S BADGE**
The Mayor will present the recently retired Mayor with their past Mayor's badge.

7. **2020/21 FINAL INTERNAL AUDIT REPORT** **APPENDIX THREE**
To receive and note the final internal audit report from our auditor Adrian Shepherd-Roberts of Auditing Solutions Ltd.
8. **2020/21 CLOSURE OF ACCOUNTS, REPORT ON VARIANCES & COMPLETION OF AGAR** **APPENDIX FOUR**
To receive the accounts for 2020/21, a report on the variances from the Town Clerk and the draft Annual Governance and Accountability Return, recommended from Policy & Resources Committee on 15th June 2021.
9. **SKATE PARK LEASE** **APPENDIX FIVE**
To receive and consider a report from the Town Clerk on the lease of the Skate Park.
10. **MAYOR'S COMMUNICATIONS**
To receive any communications the Mayor may wish to place before the meeting.
11. **DRAFT MINUTES OF MEETINGS OF COMMITTEES** **APPENDIX SIX**
Note these are presented for information and for members to ask questions of the Chair of the Committee if present. They are not for approval at this meeting.

Climate & Biodiversity

8th June 2021

6 (a)

Community Development Committee

7th June 2021 (Grants)

6 (b)

Planning and Highways Committee

29th April 2021

6 (c)

27th May 2021

6 (d)

Policy & Resources

15th June 2021 to be reported to the next meeting

Youth Council

22nd April 2021

6 (e)

20th May 2021 to be reported to the next meeting

12. **REPRESENTATIVES TO OUTSIDE BODIES**
To receive reports from members to those bodies that have requested representation from the City Council, only if there is information to feedback.

To consider the adoption of a further representative to Hereford Allotment & Leisure Gardeners.

- a) **Municipal Charities** Cllrs Boulter & Foxton
- b) **The Enterprise Zone Stakeholder Group** Cllr Andrews
- c) **Three Choirs Festival** Cllrs Boulter & Foxton

- d) **Hereford Twinning Association** Mark Dykes
- e) **Hereford in Bloom** Cllr Boulter
- f) **Close House** Cllr Hey
- g) **Hereford Business Improvement District** Cllr Stevens
- h) **Stronger Towns Board** Cllr Hey
- i) **Bishop of Hereford's Bluecoat School Charity** Cllr Wilcox
- j) **Youth Council** Cllrs Hornsey & Powell
- k) **Community Land Trust** Cllr Milln
- l) **Hereford Allotment & Leisure Gardeners** Cllr Jim Kenyon

13. TOWN CLERK'S COMMUNICATIONS

To receive any necessary communications from the Town Clerk.

14. DATE OF NEXT MEETING

To confirm the date of the next meeting of Council as Tuesday 14 September 2021, at 6 pm.

DECLARATIONS OF INTEREST

Hereford City Council has adopted the Code of Conduct of Herefordshire Council pursuant to the Localism Act 2011. In terms of declarations of interest the following principles now apply.

1. The former distinction between prejudicial and personal interests has been replaced, and these terms should no longer be used. They will not be used in minutes.
2. Where a member has registered a financial or “pecuniary” interest in the register of interests held by the Monitoring Officer of Herefordshire Council, they must repeat this declaration when any item in which they have such an interest is on the agenda at any meeting they attend. Having made that declaration, they must fill in the register brought to each Committee and Council meeting and may not make any comment whatsoever while the item is under discussion. They may, if they wish, remain in the meeting to observe the debate.
3. Where a member has an interest which is sufficient to give rise to a reasonable expectation that they will not be able to consider a matter impartially, for example where they have a close personal relationship with a party involved, where they have made a public and unequivocal statement of their views etc, this is a disclosable, but non-pecuniary, interest. They should declare this interest at the start of the meeting and may remain in the room and speak (provided members of the public would also be allowed to speak on this item). Members who have declared an interest of this type may not, however, vote on the item to which their interest applies.
4. Where a member becomes aware of an interest during discussion they must declare it immediately and act accordingly.
5. Members of the Planning Committee should continue to resolve at the start of each meeting that their views are preliminary and that those who are members of Herefordshire Council reserve their final position until all representations and facts have been considered.

Steve Kerry
Town Clerk

**All enquiries concerning this agenda should be addressed to the Town Clerk,
Hereford City Council, Town Hall, St. Owen Street, Hereford, HR1 2PJ
clerk@herefordcitycouncil.gov.uk, 01432 260454**