**HEREFORD CITY COUNCIL**

**ITEMS TO BE DETERMINED UNDER DELEGATED AUTHORITY WITHIN THE REMIT OF PLANNING COMMITTEE**

**03.12.2020**

**Circulated to** Polly Andrews (Chair), Sue Boulter, Cat Hornsey, Jeremy Milln, Dan Powell, Paul Stevens, Ange Tyler (Vice Chair), Rob Williams, Mayor Kath Hey.

**Date of circulation** 04.12.20

**Declarations of Interest**

In order to avoid any appearance of impropriety Members should declare any disclosable pecuniary or non-pecuniary interest they have in any item on this order of business and refrain from publishing comments or final opinion on any matter where they have such an interest.

**LIST OF ITEMS**

1. **FIRE REGULATIONS**

Not relevant at this time.

1. **APOLOGIES FOR ABSENCE**

To accept apologies for absence.

1. **APPOINTMENT OF SUBSTITUTES**

To note the appointment of substitute members under Standing Orders (if any).

1. **DECLARATIONS OF INTEREST**

To receive declarations of interest made by Members under the Herefordshire Code of Conduct pursuant to the Localism Act 2011 in respect of items on the agenda.

1. **MINUTES OF PREVIOUS MEETING OF THE COMMITTEE APPENDIX 1**

To confirm the minutes (draft planning application responses) of the meeting of 5th November as an accurate record.

1. **DISTRICT COUNCIL MEMBERS**

To consider resolving that the participation of those City Councillors who are also members of the County of Herefordshire District Council in both the debate and any subsequent vote on matters contained in this agenda is on the basis that the views expressed are preliminary views taking account of the information currently available to the City Council and that District Councillors reserve their final views on all applications until they are in full possession of all relevant information both for and against**.**

1. **POLICY ISSUES**

7.1 Herefordshire Council’s changes to the Licensing Policy. Please see the document attached to the Planning Committee email.

**APPLICATIONS FOR PLANNING PERMISSION APPENDIX TWO**

and similar matters referred to the City Council by the County of Herefordshire District Council under Paragraph 8 to Schedule 1 of the Town and Country Planning Act 1990 in terms of consultation:

To consider applications for planning permission, listed building consent, advertisement consent, notifications of proposals to carry out works to trees, and licensing applications and to determine what representations in respect thereof shall be made to the local Planning Authority under powers delegated to the committee by the City Council.

1. **CORRESPONDENCE**

To receive and consider any items the Town Clerk or Information and Planning Committee Clerk wishes to bring to the attention of the meeting. (None at this time)

**NEXT MEETING**

The date of the next meeting after this will be 14th January 2021.

**PROCESS**

Members of the Committee are invited to contact the report author(s) with any questions or comments they have on the items listed. Where a question is raised and an officer is able to answer it, all members will be circulated with that answer, so all members have the same information available to them before they indicate their view. Officers will not respond to comments but will observe them and seek to identify an emerging consensus.

The day before the meeting would normally have taken place, or the day before any extraordinary or special meeting might have been called, the Clerk will circulate by email a request for final statements of opinion on the recommendations. If a consensus has emerged from debate that the recommendations would be supported if they were changed this will be reflected in revised recommendations. At this stage members will be asked to indicate without further comment, a yes or no opinion on each recommendation.

The Clerk will use the expressions of opinion by members delivered within 24 hours of the request as an indication of Members’ wishes and will reflect that in the exercise of delegated authority to make decisions as the Council’s Proper Officer.