

To all members of the Policy and Resources Committee:

The Right Worshipful the Mayor Cllr Paul Stevens and Councillors Andrews, Boulter, Dykes, Hey, Hornsey, Oliver, Tillet, Toynbee, Wilcox and Williams.

You are hereby summoned to take part in a meeting of the Policy and Resources Committee to be held on Tuesday 12 October 2021 at 6pm in the HCC Committee Room, Town Hall.

Steve Kerry
Town Clerk

HEREFORD CITY COUNCIL
MEETING OF THE POLICY AND RESOURCES COMMITTEE
TUESDAY 12 OCTOBER 2021 at 6pm
in the HCC Committee Room, Town Hall

1. APOLOGIES FOR ABSENCE

To receive any apologies for absence.

2. APPOINTMENT OF SUBSTITUTES

To note the appointment of any substitute members.

3. DECLARATIONS OF INTEREST

To receive declarations of interest under the City Council's Code of Conduct pursuant to the Localism Act 2011.

4. MINUTES

APPENDIX ONE

To approve and confirm the Minutes of the meeting of the 27 July 2021.

5. SCHEDULE OF PAYMENTS

APPENDIX TWO (a) & (b)

To receive the schedules of payments made in July and August 2021.

6. BANK RECONCILIATION

APPENDIX THREE (a) & (b)

To receive reconciliations of the Council's bank accounts up to 31st August 2021.

7. COVID PREPARATIONS

APPENDIX FOUR

To receive and consider a report from the Town Clerk about preparations for potential further working restrictions.

- 8. CODE OF CONDUCT** **APPENDIX FIVE**
To receive and consider a report from the Town Clerk on amendments to the Code of Conduct for Councillors.
- 9. TOWN HALL ASSET TRANSFER UPDATE** **APPENDIX SIX**
To receive and consider a report from the Town Clerk on the current position of the asset transfer of Town Hall.
- 10. COUNCIL TAX STRATEGY** **APPENDIX SEVEN**
To receive and consider a report from the Town Clerk regarding the direction of the budget for the financial year 2022-23.
- 11. TUPSLEY FIREWORKS** **APPENDIX EIGHT**
To receive and consider a report from the Town Clerk on a donation to cover public liability insurance at the upcoming event.
- 12. HEREFORD PRIDE** **APPENDIX NINE**
To receive a report from the Town Clerk on the donation given to Hereford Pride from the Events Budget.
- 13. STAFF RESTRUCTURE – FURTHER DEVELOPMENTS** **APPENDIX TEN**
To receive and consider a report from the Town Clerk on further developments since the main staff restructure in May.
- 14. EXCLUSION OF PRESS & PUBLIC**
To confirm the exclusion of the press and public under the Public Bodies (Admission to Meetings) Act 1960 s 1(2) as the remaining business of the meeting is confidential and personal to named individuals.
- 15. CONFIDENTIAL STAFFING MATTERS** **APPENDIX ELEVEN**
To consider confidential staffing matters.
- 16. READMISSION OF PRESS & PUBLIC**
At the conclusion of the confidential business to resolve to readmit the press and public.
- 17. ITEMS FOR FUTURE MEETINGS**
To identify items for consideration at the next meeting of the Policy & Resources Committee.
- 18. DATE OF NEXT MEETING**
To confirm the date of the next meeting on Tuesday 9th November 2021.

DECLARATIONS OF INTEREST

Hereford City Council has adopted the Code of Conduct of Herefordshire Council pursuant to the Localism Act 2011. In terms of declarations of interest the following principles now apply.

1. The former distinction between prejudicial and personal interests has been replaced, and these terms should no longer be used. They will not be used in minutes.
2. Where a member has registered a financial or “pecuniary” interest in the register of interests held by the Monitoring Officer of Herefordshire Council, they must repeat this declaration when any item in which they have such an interest is on the agenda at any meeting they attend. Having made that declaration, they must fill in the register brought to each Committee and Council meeting and may not make any comment whatsoever while the item is under discussion. They may, if they wish, remain in the meeting to observe the debate.
3. Where a member has an interest which is sufficient to give rise to a reasonable expectation that they will not be able to consider a matter impartially, for example where they have a close personal relationship with a party involved, where they have made a public and unequivocal statement of their views etc, this is a disclosable, but non-pecuniary, interest. They should declare this interest at the start of the meeting and may remain in the room and speak (provided members of the public would also be allowed to speak on this item). Members who have declared an interest of this type may not, however, vote on the item to which their interest applies.
4. Where a member becomes aware of an interest during discussion they must declare it immediately and act accordingly.
5. Members of the Planning Committee should continue to resolve at the start of each meeting that their views are preliminary and that those who are members of Herefordshire Council reserve their final position until all representations and facts have been considered.

Steve Kerry

Town Clerk

All enquiries concerning this agenda should be addressed to the Town Clerk,
Hereford City Council, Town Clerk's Office, Town Hall, St Owen Street, Hereford, HR1 2PJ

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