

**To all members of the Policy and Resources Committee:**

The Right Worshipful the Mayor Cllr Paul Stevens and Councillors Andrews, Boulter, Dykes, Hey, Hornsey, Oliver, Tillet, Toynbee, Wilcox and Williams.

You are hereby invited to take part in an informal meeting between Councillors that are Members of Policy and Resources Committee, to be held on Tuesday 11 January 2022 at 6pm by Zoom.

**HEREFORD CITY COUNCIL**  
**INFORMAL MEETING OF POLICY AND RESOURCES**  
**COMMITTEE MEMBERS**

**TUESDAY 11 JANUARY 2022 at 6pm**

**by Zoom**

- 1. TO CONFIRM THAT ALL MEMBERS ARE ABLE TO TAKE PART IN THIS MEETING**
- 2. TO CONFIRM THAT THE PUBLIC ARE ABLE TO VIEW AND HEAR THIS MEETING**
- 3. SCHEDULE OF PAYMENTS** **APPENDIX TWO**  
To receive the schedules of payments made in November 2021.
- 4. BANK RECONCILIATION** **APPENDIX THREE**  
To receive reconciliations of the Council's bank accounts up to 30 November 2021.
- 5. ANNUAL BUDGET, PRECEPT & COUNCIL TAX** **APPENDIX FOUR**  
To receive a draft budget for 2022/2023 and consider referring it to Council for approval on 25 January 2022 and the setting of the Council Tax and precept.
- 6. BUSINESS PLAN** **APPENDIX SIX**  
To consider business plan items referred from Council on Tuesday 16 November.
- 7. RISK ANALYSIS** **APPENDIX SEVEN**  
To receive the annual risk analysis from the Town Clerk and consider referring it to Council for approval on 25 January 2022.
- 8. MAJOR PROJECTS UPDATE**  
To receive any oral updates from the Town Clerk on major projects.
- 9. DATE OF NEXT COMMITTEE MEETING**  
To confirm the date of the next meeting on Tuesday 1 March 2022.