

**THE RIGHT WORSHIPFUL THE MAYOR OF HEREFORD AND ALL MEMBERS OF
HEREFORD CITY COUNCIL**

You are hereby summoned to attend the Annual Meeting of Council to be held in the Council Chamber, Town Hall, Hereford on MONDAY 9 MAY 2022 at 6.00 pm at which the business set out below is proposed to be transacted.

Steve Kerry
Town Clerk

HEREFORD CITY COUNCIL

**ANNUAL MEETING OF THE HEREFORD CITY COUNCIL
AND MAYORAL INSTALLATION**

**The Council Chamber, Town Hall, Hereford
Monday 9 May 2022 at 6.00 pm**

**The Right Worshipful the Mayor will call upon the Council's Chaplain,
Reverend Andy Morgan, to say prayers**

A G E N D A

- 1. The Mayor will call upon Members of the City Council to elect one of their number to serve as Mayor during the coming Municipal Year.**

The Mayor will call upon a member to propose a member of Council to be elected to be the Mayor and Chair of the City Council. The Mayor will call upon a member of the Council to second the proposition.

The Mayor will ask if there are any other nominations to be proposed and seconded.

The Mayor will put the matter to the vote and the candidate receiving a majority of the votes cast will be declared elected as Mayor and Chair of the City Council.

- 2. The newly elected Mayor will make their Declaration of Acceptance of Office before the Town Clerk as required by law.**

The retiring Mayor will invest the newly elected Mayor with the Chain and Badge of Office.

The newly elected Mayor will take their place in the Mayoral Chair.

- 3. The Mayor will present the retiring Mayor with their Past Mayor's Badge.**

The retiring Consort will return their Badge to the Town Clerk who will then present them with a Past Consort's brooch.

4. **The newly elected Mayor will return thanks to the Members of the City Council and the assembled company.**
5. **To receive apologies for absence from Members of the City Council.**
6. **The Mayor will call upon Members of the City Council to elect one of their number to serve as Deputy Mayor during the coming Municipal Year.**

The Mayor will call for a member of the Council to propose one of their number to be elected as Deputy Mayor and Vice Chair of the City Council. The Mayor will call upon a member of the Council to second the proposition.

The Mayor will ask if there are any other nominations to be proposed and seconded.

The Mayor will put the matter to the vote and the candidate receiving a majority of votes cast will be declared elected the Deputy Mayor and Vice Chair of the City Council.

7. **The Deputy Mayor will make their Declaration of Acceptance of Office before the Town Clerk as required by law.**

The retiring Mayor will then change places with the incoming Deputy Mayor who will be invested with their Badge of Office by the Mayor.

The Deputy Mayor will address the City Council and the assembled company.

8. **A Member of the City Council will express the thanks of the City Council to the Retiring Mayor and Consort for their services during the Municipal Year.**
9. **The retiring Mayor will address the City Council and the assembled company.**
10. **The newly appointed Mayor will announce their nominated charities for the Municipal Year.**
11. **The Mayor will declare the meeting closed and will invite the assembled company to dine with them in the Assembly Hall.**

Explanatory Notes

Mayor Making

The Local Government Act 1972 requires that the annual meeting of the council takes place no more than fourteen days after a general council election, or within May during a non-election year.

The same Act stipulates that the first business at the meeting is the election of the Chair of the Parish Council, which is why that item appears before apologies or any other items.

Hereford holds a royal charter as a city and therefore the Chair of the City Council is entitled to use the title Right Worshipful Mayor (the origin of the term Right Worshipful is historic and is explained in the leaflets available in the Chamber).

The Council may appoint a member to be Vice Chair and Deputy Mayor.

Only the member appointed Chair of the Council can be termed the Mayor, the two roles cannot be separated.

Power of General Competence

The Power of General Competence (GPC) is contained in the Localism Act 2011 at Section 1. It enables the Council to do anything that a private citizen may ordinarily do, unless expressly prohibited by a previous or subsequent statute. The effect of this is that the Council has more flexibility in its work especially in areas such as grant awards, working with partners across parish boundaries and with other public bodies than was the case under previous law. It is therefore more convenient to use the power than the various sections of several Local Government Acts and other laws that used to apply to different areas of the Council's work. If a Council holds the GPC it should use it as its power of first resort, that is for everything it does unless it needs to rely on another law in a specific case.

By law, a Council that has the GPC, and wishes to go on using it, must re-adopt it at the first meeting after the general council elections. In order to re-adopt the GPC the council must have at least 80% of its members returned by election, not co-option. This is the case with the City Council. The Council must also have on the day it adopts the GPC a qualified clerk, which means a clerk holding the Certificate in Local Council Administration (including the updated element for GPC if the Clerk qualified before that power was introduced). The Town Clerk holds this qualification. It is recommended by the Clerk that the Council re-adopts the Power of General Competence.

Once the power has been adopted it lasts for the full term of the Council until the next General Elections and so it is not necessary to re-adopt it every year.

Steve Kerry
Town Clerk