

**The Right Worshipful the Mayor of Hereford and all Members of the Community Development Committee.**

You are hereby summoned to a Meeting of the Community Development Committee to be held at the Town Hall, Hereford at 6 pm on **TUESDAY 28 JUNE 2022** at which the business set out below is proposed to be transacted.

Steve Kerry  
Town Clerk

## **HEREFORD CITY COUNCIL**

### **MEETING OF THE COMMUNITY DEVELOPMENT COMMITTEE**

**HCC Committee Room, Town Hall, Hereford**

**TUESDAY 28 JUNE 2022 at 6 pm**

### **A G E N D A**

At the start of the meeting the Chairman will remind all present of the fire evacuation procedure.

- 1. ELECTION OF CHAIR AND VICE-CHAIR**  
To elect and chair and vice-chair for the year.
- 2. APOLOGIES FOR ABSENCE**  
To receive apologies for absence.
- 3. APPOINTMENT OF SUBSTITUTES**  
To note the appointment of substitute members.
- 4. DECLARATIONS OF INTEREST**  
To receive declarations of interest under the Herefordshire Code of Conduct pursuant to the Localism Act 2011 in respect of items on the agenda.
- 5. MINUTES OF PREVIOUS MEETINGS** **APPENDIX ONE**  
To receive and confirm the minutes of the meeting of the Community Development Committee held on 29 March 2022.
- 6. HEREFORD BID CHRISTMAS 2021 REPORT** **APPENDIX TWO**  
To receive the completion report from the BID.
- 7. BID REQUEST FOR SLA £7,000 FOR CHRISTMAS 2022/23/24** **APPENDIX THREE**  
To receive and consider a Service Level Agreement (SLA) request from Mike Truelove, the Hereford BID Chief Executive, on funding for Christmas activities in the City for three years.

**8. ALLOTMENT ISSUES & GRANT REQUEST**

**APPENDIX FOUR**

To receive and consider a report from the Town Clerk on issues with ongoing allotments' projects and their request for this year's funding.

**9. EXCLUSION OF THE PRESS AND PUBLIC**

To confirm the exclusion of the press and public under the Public Bodies (Admission to Meetings) Act 1960 s 1(2) as the remaining business of the meeting is confidential and personal to named individuals.

**10. CHRISTMAS LIGHTS TENDERS**

To receive and consider four tenders to provide Christmas lights for the City.

**11. READMISSION OF THE PRESS AND PUBLIC**

To readmit the press and public at the conclusion of confidential business.

**12. ITEMS FOR FUTURE MEETINGS**

To identify those items that Members wish to discuss at future meetings.

**13. DATE OF NEXT MEETINGS:**

Monday 11 July 2022 at 10am - Grants

Tuesday 18 October 2022 at 6pm - Routine