

Right Worshipful the Mayor of Hereford and all Members of the Policy and Resources Committee.

You are hereby summoned to a meeting of the Policy and Resources Committee to be held in the HCC Committee Room, Town Hall on Tuesday 14 June 2022 at 6pm at which the business set out below is proposed to be transacted.

Steve Kerry
Town Clerk

HEREFORD CITY COUNCIL

MEETING OF THE POLICY AND RESOURCES COMMITTEE

HCC Committee Room, Town Hall

TUESDAY 14 JUNE at 6pm

A G E N D A

At the start of the meeting the Chair will remind all present of the fire evacuation procedure.

- 1. ELECTION OF CHAIR AND VICE-CHAIR**
To elect and chair and vice-chair for the year.
- 2. APOLOGIES FOR ABSENCE**
To receive any apologies for absence.
- 3. APPOINTMENT OF SUBSTITUTES**
To note the appointment of any substitute members.
- 4. DECLARATIONS OF INTEREST**
To receive declarations of interest under the City Council's Code of Conduct pursuant to the Localism Act 2011.
- 5. MINUTES** **APPENDIX ONE**
To approve and confirm the minutes of the meeting of the 1 March 2022.
- 6. SCHEDULE OF PAYMENTS** **APPENDIX TWO (A, B & C)**
To receive the schedules of payments made in February, March and April 2022.
- 7. BANK RECONCILIATION** **APPENDIX THREE (A, B, & C)**
To receive reconciliations of the Council's bank accounts up to 30 April 2022.
- 8. 2021/22 FINAL INTERNAL AUDIT REPORT** **APPENDIX FOUR**
To receive and consider the Final Internal Audit Report produced by Adrian Shepherd-Roberts of Auditing Solutions Ltd.

9. 2021/22 CLOSURE OF ACCOUNTS, REPORT ON VARIANCES & COMPLETION OF AGAR **APPENDIX FIVE (A, B & C)**

To receive the accounts for 2021/22, a report on the variances from the Town Clerk and the draft Annual Governance and Accountability Return for recommendation to Council.

10. EXCLUSION OF THE PRESS AND PUBLIC

To confirm the exclusion of the press and public under the Public Bodies (Admission to Meetings) Act 1960 s 1(2) as the remaining business of the meeting is confidential and personal to named individuals.

11. CONFIDENTIAL STAFFING MATTERS

APPENDIX SIX

To discuss a confidential staffing matter.

12. PROPOSAL TO AWARD FREEDOM OF THE CITY

APPENDIX SEVEN

To consider a recommendation from Governance and Procedures Committee of a proposal to offer an individual the honour of Freeman of the City.

13. READMISSION OF THE PRESS AND PUBLIC

To readmit the press and public at the conclusion of confidential business.

14. ITEMS FOR FUTURE MEETINGS

To identify items for consideration at the next meeting of the Policy & Resources Committee.

15. DATE OF NEXT MEETING

To confirm the date of the next meeting on Tuesday 4 October 2022.