

THE RIGHT WORSHIPFUL THE MAYOR OF HEREFORD AND ALL MEMBERS OF POLICY & RESOURCES COMMITTEE: Cllrs Andrews, Boulter, Hornsey, Oliver, Stevens (Chair), Tillett, Toynbee, Wilcox (Vice Chair) and Williams.

You are hereby summoned to a meeting of the Policy and Resources Committee to be held in the HCC Committee Room, Town Hall on Tuesday 10 January 2023 6pm at which the business set out below is proposed to be transacted.

Steve Kerry
Town Clerk

HEREFORD CITY COUNCIL

MEETING OF THE POLICY AND RESOURCES COMMITTEE

HCC Committee Room, Town Hall

TUESDAY 10 JANUARY 2023 at 6pm

A G E N D A

At the start of the meeting the Chair will remind all present of the fire evacuation procedure.

1. APOLOGIES FOR ABSENCE

To receive any apologies for absence.

2. APPOINTMENT OF SUBSTITUTES

To note the appointment of any substitute members.

3. DECLARATIONS OF INTEREST

To receive declarations of interest under the City Council's Code of Conduct pursuant to the Localism Act 2011.

4. MINUTES

APPENDIX ONE

To approve and confirm the minutes of the meeting of the 11 October 2022.

5. SCHEDULE OF PAYMENTS

APPENDIX TWO (A, B & C)

To receive the schedules of payments made in September, October & November 2022.

Please send any questions to the Town Clerk prior to the meeting.

6. BANK RECONCILIATION

APPENDIX THREE (A, B & C)

To receive reconciliations of the Council's bank accounts up to 30 November 2022.

7. DETAILED INCOME & EXPENDITURE REPORT

APPENDIX FOUR

To receive and note a report from the Events and Administration Manager.

8. RECOMMEND ANNUAL BUDGET, PRECEPT & COUNCIL TAX TO COUNCIL

APPENDIX FIVE

To receive a draft budget for 2023/2024 and consider referring it to Council for approval on 24 January 2023 and the setting of the Council Tax and precept.

9. RECOMMEND RISK ASSESSMENT TO NEXT COUNCIL **APPENDIX SIX**
To receive the annual risk analysis from the Town Clerk and consider referring it to Council for approval on 24 January 2022.

10. RECOMMEND FINANCIAL REGULATIONS TO NEXT COUNCIL **APPENDIX SEVEN**
To consider the amended Financial Regulations to increase the petty cash float from £100 to £200 and to transaction limit to £20 from £10 due to inflation and difficulties of getting cheques cashed.

11. PROPOSAL REGARDING THE ATHLETICS TRACK **APPENDIX EIGHT**
To receive and consider a report from the Town Clerk.

12. DATE OF NEXT MEETING
To confirm the date of the next meeting on Tuesday 21 March 2023.