

**THE RIGHT WORSHIPFUL THE MAYOR OF HEREFORD AND ALL MEMBERS OF HEREFORD CITY COUNCIL (Cllrs Andrews, Boulter, Carwardine, Foxton, Hey, Hornsey, Kenyon, Milln, Oliver, Owens, Powell, Stevens, Tillett, Toynbee, Tyler, Wilcox and Williams.)**

You are hereby summoned to attend the meeting of the Council to be held in the Council Chamber, Town Hall, Hereford on Tuesday 24 January 2023 at 6pm at which the business set out below is proposed to be transacted.

Steve Kerry  
Town Clerk

**HEREFORD CITY COUNCIL**  
**MEETING OF THE HEREFORD CITY COUNCIL**  
**The Council Chamber, Town Hall, Hereford**  
**TUESDAY 24 JANUARY 2023 at 6pm**

**PRAYERS**

Prayers to be said by the Council's Chaplain.

**A G E N D A**

At the start of the meeting the Chairman will remind all present of the fire evacuation procedure.

- 1. APOLOGIES FOR ABSENCE**  
To receive any apologies for absence.
- 2. DECLARATIONS OF INTEREST**  
To receive declarations of interest made by Members under the Herefordshire Code of Conduct pursuant to the Localism Act 2011 in respect of items on the agenda.
- 3. PRESENTATION RE NEW FIRE STATION**  
To receive a presentation from Adrian Elliott on plans for the new fire station.
- 4. PUBLIC PARTICIPATION**  
To receive any questions that may be put to the meeting by members of the public present.
- 5. MINUTES** **APPENDIX ONE**  
To approve and sign the minutes of the meeting of Council held on 06 December 2022.
- 6. COURTYARD SLA** **APPENDIX TWO**  
Three year SLA for Arts and Drama Workshops for children with SEN and disabilities as recommended by Grants Committee held on 28.11.2022.

- 7. RECOMMEND ANNUAL BUDGET, PRECEPT & COUNCIL TAX TO COUNCIL** **APPENDIX THREE**  
 To receive a draft budget for 2023/2024 for approval and the setting of the Council Tax and Precept as recommended by Policy & Resources Committee 10.01.2023.
- 8. ANNUAL RISK ASSESSMENT** **APPENDIX FOUR**  
 To receive the Annual Risk Analysis from the Town Clerk as recommended by Policy & Resources Committee 10.01.2023.
- 9. FINANCIAL REGULATIONS** **APPENDIX FIVE**  
 To consider the amended Financial Regulations to increase the petty cash float from £100 to £200 and to transaction limit to £20 from £10 due to inflation and difficulties of getting cheques cashed as recommended by Policy & Resources Committee 10.01.2023.
- 10. PROPOSAL REGARDING THE ATHLETICS TRACK** **APPENDIX SIX**  
 To receive and consider a report from the Town Clerk as recommended by Policy & Resources Committee 10.01.2023.
- 11. MOTION TO COUNCIL – ELECTIONS’ VOTER ID REQUIREMENTS** **APPENDIX SEVEN**  
 To receive and consider a motion to council regarding elections’ voter ID requirements.
- 12. MAYOR’S COMMUNICATIONS**  
 To receive any communications the Mayor may wish to place before the meeting.
- 13. DRAFT MINUTES OF MEETINGS OF COMMITTEES**  
 Note these are presented for information and for members to ask questions of the Chair of the Committee if present. They are not for approval at this meeting.

**Climate & Biodiversity Committee**  
 22 November 2022

**APPENDIX EIGHT (A)**

**Community Development Committee**  
 None

**Planning & Highways Committee**  
 1 December 2022

**APPENDIX EIGHT (B)**

**Policy & Resources Committee**  
 10 January 2023

**APPENDIX EIGHT (C)**

**Youth Council**  
 21 November 2022  
 12 December 2022

**APPENDIX EIGHT (D)**  
**APPENDIX EIGHT (E)**

**14. REPRESENTATIVES TO OUTSIDE BODIES**

To receive reports from members to those bodies that have requested representation from the City Council, only if there is information to feedback.

- a. **Municipal Charities** (*Cllrs Hornsey & Wilcox*)
- b. **Hereford Twinning Association** (*Mark Dykes*)
- c. **Hereford in Bloom** (*Cllr Boulter*)
- d. **Close House** (*Cllr Hey & Kenyon*)
- e. **Hereford Business Improvement District** (*Cllr Stevens*)
- f. **Stronger Towns Board** (*Cllr Hey*)
- g. **Bishop of Hereford's Bluecoat School Charity** (*Cllr Wilcox*)
- h. **Youth Council** (*Cllrs Hornsey & Powell*)
- i. **Community Land Trust** (*Cllr Milln*)
- j. **Hereford Allotment & Leisure Gardeners** (*Cllr Jim Kenyon*)

**15. TOWN CLERK'S COMMUNICATIONS**

To receive any necessary communications from the Town Clerk.

**16. DATE OF NEXT MEETING**

To confirm the date of the next meeting on 14 March 2023.

**17. EXCLUSION OF THE PRESS AND PUBLIC**

To confirm the exclusion of the press and public under the Public Bodies (Admission to Meetings) Act 1960 s 1(2) as the remaining business of the meeting is confidential and personal to named individuals.

**18. CONFIDENTIAL TOWN CLERK'S COMMUNICATION**

To receive and note a confidential staffing report from the Town Clerk.

**APPENDIX NINE**