

THE RIGHT WORSHIPFUL THE MAYOR OF HEREFORD AND ALL MEMBERS OF POLICY & RESOURCES COMMITTEE: Cllrs Andrews, Boulter, Hornsey, Oliver, Stevens (Chair), Tillet, Toyne, Wilcox (Vice Chair) and Williams.

You are hereby summoned to a meeting of the Policy and Resources Committee to be held in the HCC Committee Room, Town Hall on Tuesday 21 March 2023 6pm at which the business set out below is proposed to be transacted.

Steve Kerry
Town Clerk

HEREFORD CITY COUNCIL

MEETING OF THE POLICY AND RESOURCES COMMITTEE

HCC Committee Room, Town Hall

TUESDAY 21 MARCH 2023 at 6pm

A G E N D A

At the start of the meeting the Chair will remind all present of the fire evacuation procedure.

1. APOLOGIES FOR ABSENCE

To receive any apologies for absence.

2. APPOINTMENT OF SUBSTITUTES

To note the appointment of any substitute members.

3. DECLARATIONS OF INTEREST

To receive declarations of interest under the City Council's Code of Conduct pursuant to the Localism Act 2011.

4. MINUTES

APPENDIX ONE

To approve and confirm the minutes of the meeting of the 10 January 2023.

5. SCHEDULE OF PAYMENTS

APPENDIX TWO (A, B & C)

To receive the schedules of payments made in December 2022, January & February 2023.

Please send any questions to the Town Clerk prior to the meeting.

6. BANK RECONCILIATION

APPENDIX THREE (A, B & C)

To receive reconciliations of the Council's bank accounts up to 28 February 2023.

7. RE-ADOPTION OF INVESTMENT STRATEGY 2023-24

APPENDIX FOUR

To re-approve the Council's Investment Strategy for the coming financial year.

8. REAPPROVAL OF POLICIES

To receive and reapprove the following policies:

- a) Bank Holidays for Part Time Staff Procedure 2023
- b) Grievance Procedure 2023
- c) Information & Data Protection Policy 2023
- d) Parental & Other Child or Dependent Care Policy 2023
- e) Social Media Policy 2023
- f) Whistle Blowing Policy 2023

APPENDIX FIVE (A)
APPENDIX FIVE (B)
APPENDIX FIVE (C)
APPENDIX FIVE (D)
APPENDIX FIVE (E)
APPENDIX FIVE (F)

9. MEMBERS' EMAIL ADDRESSES

APPENDIX SIX

To determine a policy for standardised email addresses for members of the Council.

10. EXCLUSION OF THE PRESS AND PUBLIC

To confirm the exclusion of the press and public under the Public Bodies (Admission to Meetings) Act 1960 s 1(2) as the remaining business of the meeting is confidential and personal to named individuals.

11. CONFIDENTIAL STAFFING MATTERS

APPENDIX SEVEN

To discuss a confidential staffing matter.

12. READMISSION OF THE PRESS AND PUBLIC

To readmit the press and public at the conclusion of confidential business.

13. DATE OF NEXT MEETING

To confirm the date of the next meeting on Tuesday 6 June 2023.