

THE RIGHT WORSHIPFUL THE MAYOR OF HEREFORD AND ALL MEMBERS OF HEREFORD CITY COUNCIL: Cllrs Andrews, Boulter, Carwardine, Dykes, Foxtan, Griffiths, Hobbs, Hornsey, Kenyon, Milln, Owens, Potts, Powell, Proctor, Spencer, Stevens, Tillett and Toynbee.

You are hereby summoned to attend the meeting of the Council to be held in the Council Chamber, Town Hall, Hereford on TUESDAY 23 MAY at 6.15pm at which the business set out below is proposed to be transacted.

Steve Kerry
Town Clerk



HEREFORD CITY COUNCIL

MEETING OF THE HEREFORD CITY COUNCIL

**The Council Chamber, Town Hall, Hereford
TUESDAY 23 MAY 2023 at 6.15pm**

PRAYERS

Prayers to be said by the Council's Chaplain.

At the start of the meeting the Chairman will remind all present of the fire evacuation procedure.

AGENDA

- 1. APOLOGIES FOR ABSENCE**
To receive any apologies for absence.
- 2. DECLARATIONS OF INTEREST**
To receive declarations of interest made by Members under the Herefordshire Code of Conduct pursuant to the Localism Act 2011 in respect of items on the agenda.
- 3. PUBLIC PARTICIPATION**
To receive any questions that may be put to the meeting by members of the public present.

4. **MINUTES** **APPENDIX ONE**
To approve and sign the minutes of the meeting of Council held on 14 March 2023.
5. **COMMITTEE MEMBERSHIP**
To elect members to sit on the following committees (the Mayor is an ex-officio member of all committees):
- Climate and Biodiversity Committee** – 6 Members
- Hereford Zipper Committee** – 3 Members
(Created by Council resolution on 14 March 2023 with the delegated authority to make decisions regarding the service contract with a provider and to determine any other matters in which a decision is required to progress the Hereford Zipper bus project, within its previously agreed project plan)
- Community Development Committee** – 10 Members
- Planning, Licensing and Highways Committee** – 7 Members
- Policy and Resources Committee** – 9 Members
6. **STANDING ORDERS** **APPENDIX TWO**
To consider re-adopting the Standing Orders for the Council for the municipal year.
7. **FINANCIAL REGULATIONS** **APPENDIX THREE**
To consider re-adopting the Financial Regulations for the Council for the municipal year.
8. **INVESTMENT STRATEGY** **APPENDIX FOUR**
To consider re-adopting the Investment Strategy for the Council for the municipal year, as recommended by Policy and Resources Committee on 21 March 2023.
9. **TERMS OF REFERENCE** **APPENDIX FIVE**
To consider re-adopting the Terms of Reference for the Council Committees for the municipal year and adopting the Terms of Reference for the new Hereford Zipper Committee.
10. **COUNCILLOR'S CODE OF CONDUCT** **APPENDIX SIX**
To consider adopting the new 2022 version of Herefordshire Council's Councillor Code of Conduct for the municipal year.
11. **APPOINTMENT OF SIGNATORIES**
To appoint members to act as authorised signatories, a member to counter-sign bank reconciliations and two members to act as authorised signatories for investments with CCLA.

- 12. ADOPTING THE HEREFORDSHIRE FOOD CHARTER APPENDIX SEVEN**
To consider adopting the Herefordshire Food Charter as recommended by Climate and Biodiversity Committee on 7 February 2023.
- 13. REJOINING HALC and NALC APPENDIX EIGHT**
To receive and consider a report from the town clerk on rejoining the Herefordshire Association of Local Councils.
- 14. MAYOR'S COMMUNICATIONS**
To receive any communications the Mayor may wish to place before the meeting.
- 15. DRAFT MINUTES OF MEETINGS OF COMMITTEES**
Note these are presented for information and for members to ask questions of the Chair of the Committee if present. They are not for approval at this meeting.

Climate and Biodiversity Committee

None

Community Development and Grants Committee

- | | |
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| 29 March 2022 (Supplementary minutes regarding
Ukraine aid logistics funding decision) | APPENDIX NINE (A) |
| 28 November 2022 (Grants) | APPENDIX NINE (B) |
| 6 February 2023 (Grants) | APPENDIX NINE (C) |
| 6 March 2023 (Grants) | APPENDIX NINE (D) |

Planning and Highways Committee

- | | |
|---------------|--------------------------|
| 9 March 2023 | APPENDIX NINE (E) |
| 30 March 2023 | APPENDIX NINE (F) |
| 27 April 2023 | APPENDIX NINE (G) |

Policy and Resources Committee

- | | |
|---------------|--------------------------|
| 21 March 2023 | APPENDIX NINE (H) |
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Youth Council

- | | |
|---------------|--------------------------|
| 20 March 2023 | APPENDIX NINE (I) |
| 17 April 2023 | APPENDIX NINE (J) |

- 16. APPOINTMENT OF REPRESENTATIVES TO OUTSIDE BODIES**
To elect people to represent Hereford City Council on outside bodies.
- a. **Municipal Charities (2)**
 - b. **Hereford in Bloom (2)**
 - c. **Close House (2)**
 - d. **Hereford Business Improvement District (1)**
 - e. **Stronger Towns Board (1)**
 - f. **Bishop of Hereford's Bluecoat School Charity (1)**
 - g. **Community Land Trust (1)**
 - h. **Hereford Allotment & Leisure Gardeners (1)**

i. **Youth Council** (*Cllrs Hornsey and Proctor*)

17. TOWN CLERK'S COMMUNICATIONS

APPENDIX TEN

To receive any necessary communications from the Town Clerk including an update for resolution on the Hereford Zipper Project.

18. DATE OF NEXT MEETING

To confirm the date of the next meeting as 20 June 2023.