

**Right Worshipful the Mayor of Hereford Councillor Jacqui Carwardine and all Members of the Policy and Resources Committee: Cllrs Andrews, Boulter, Dykes, Hobbs, Hornsey, Potts (Vice), Stevens (Chair), Tillett and Toynbee**

You are hereby summoned to a meeting of the Policy and Resources Committee to be held in the HCC Committee Room, Town Hall on Tuesday 4 July 2023 at 6pm at which the business set out below is proposed to be transacted.

Steve Kerry  
Town Clerk



# **HEREFORD CITY COUNCIL**

## **MEETING OF THE POLICY AND RESOURCES COMMITTEE**

**HCC Committee Room, Town Hall  
TUESDAY 4 JULY at 6pm**

### **A G E N D A**

At the start of the meeting the Chair will remind all present of the fire evacuation procedure.

**1. APOLOGIES FOR ABSENCE**

To receive any apologies for absence.

**2. APPOINTMENT OF SUBSTITUTES**

To note the appointment of any substitute members.

**3. DECLARATIONS OF INTEREST**

To receive declarations of interest under the City Council's Code of Conduct pursuant to the Localism Act 2011.

**4. MINUTES**

To approve and confirm the minutes of the meeting of the 6 June 2023.

**APPENDIX ONE**

**5. SCHEDULE OF PAYMENTS**

To receive the schedules of payments made in May 2023.

**APPENDIX TWO**

**Please send any questions to the Town Clerk prior to the meeting.**

- 6. BANK RECONCILIATION** **APPENDIX THREE**  
To receive reconciliations of the Council's bank accounts up to 31 May 2023.
- 7. EXCLUSION OF THE PRESS AND PUBLIC**  
To confirm the exclusion of the press and public under the Public Bodies (Admission to Meetings) Act 1960 s 1(2) as the remaining business of the meeting is confidential and personal to named individuals.
- 8. CONFIDENTIAL STAFFING ARRANGEMENTS** **APPENDIX FOUR**  
To receive and consider a detailed confidential report regarding current staffing arrangements.
- 9. READMISSION OF THE PRESS AND PUBLIC**  
To readmit the press and public at the conclusion of confidential business.
- 10. PROVISION OF MOBILE PHONES FOR COUNCILLORS**  
To discuss the possibility of Councillors having an HCC mobile phone.
- 11. COMMITTEE STRUCTURE**  
To discuss and review at each committee the current structure, size and roles of all committees.
- 12. GREEN BAGS** **APPENDIX FIVE**  
To receive and consider a report from the Town Clerk on the arrangement to sell green bags in the TIC.
- 13. ITEMS FOR FUTURE MEETINGS**  
To identify items for consideration at the next meeting of the Policy and Resources Committee.
- 14. DATE OF NEXT MEETING**  
To confirm the date of the next meeting on Tuesday 12 September 2023.