

**THE RIGHT WORSHIPFUL THE MAYOR OF HEREFORD AND ALL MEMBERS OF HEREFORD CITY COUNCIL:** Councillors Andrews, Boulter, Carwardine, Dykes, Foxtan, Griffiths, Hobbs, Hornsey, Kenyon, Milln, Owens, Potts, Powell, Proctor, Spencer, Stevens, Tillett and Toynbee.

You are hereby summoned to attend the meeting of the Council to be held in the Council Chamber, Town Hall, Hereford on **TUESDAY 20 JUNE** at 6pm at which the business set out below is proposed to be transacted.

Steve Kerry  
Town Clerk



# **HEREFORD CITY COUNCIL**

## **MEETING OF THE HEREFORD CITY COUNCIL**

**The Council Chamber, Town Hall, Hereford  
TUESDAY 20 JUNE 2023 at 6pm**

### **PRAYERS**

Prayers to be said by the Mayor's Chaplain.

At the start of the meeting the Chairman will remind all present of the fire evacuation procedure.

## **AGENDA**

- 1. APOLOGIES FOR ABSENCE**  
To receive any apologies for absence.
- 2. DECLARATIONS OF INTEREST**  
To receive declarations of interest made by Members under the Herefordshire Code of Conduct pursuant to the Localism Act 2011 in respect of items on the agenda.
- 3. PUBLIC PARTICIPATION**  
To receive any questions that may be put to the meeting by members of the public present.

4. **MINUTES** **APPENDIX ONE & TWO**  
To approve and sign the minutes of the Annual Meeting of Council held on 16 May 2023 and the minutes of the Council meeting held on 23 May 2023.
5. **CIVIL ENFORCEMENT OFFICER PRESENTATION**  
To receive a short presentation from the Hereford City Council funded Civil Enforcement Officer, Fiona Farrington.
6. **2022/23 FINAL INTERNAL AUDIT REPORT** **APPENDIX THREE**  
To receive and consider the Final Internal Audit Report produced by Adrian Shepherd-Roberts of Auditing Solutions Ltd.
7. **2022/23 REPORT ON VARIANCES (A), CLOSURE OF ACCOUNTS (B) AND COMPLETION OF AGAR (C)** **APPENDIX FOUR (A, B & C)**  
To receive a report on the variances from the Town Clerk and approve the accounts and the draft Annual Governance and Accountability Return for 2022/23 as recommended by Policy and Resources Committee on 6 June 2023.
8. **MAYOR'S COMMUNICATIONS**  
To receive any communications the Mayor may wish to place before the meeting.
9. **DRAFT MINUTES OF MEETINGS OF COMMITTEES**  
Note these are presented for information and for members to ask questions of the Chair of the Committee if present. They are not for approval at this meeting.
- Climate and Biodiversity Committee**  
None
- Community Development and Grants Committee**  
5 June 2023 (Grants) **APPENDIX FIVE (A)**
- Planning and Highways Committee**  
25 May 2023 **APPENDIX FIVE (B)**
- Policy and Resources Committee**  
6 June 2023 **APPENDIX FIVE (C)**
- Youth Council**  
15 May 2023 **APPENDIX FIVE (D)**
10. **REPRESENTATIVES TO OUTSIDE BODIES**  
To elect people to represent Hereford City Council on outside bodies.
- a. **Municipal Charities** (*Cllrs Hornsey and Hobbs*)
  - b. **Hereford in Bloom** (*Cllrs Boulter and Owens*)
  - c. **Close House** (*Cllrs Proctor and Potts*)
  - d. **Hereford Business Improvement District** (*Cllr Powell*)
  - e. **Stronger Towns Board** (*Cllr Hornsey*)
  - f. **Bishop of Hereford's Bluecoat School Charity** (*Cllr Hobbs*)

- g. Community Land Trust** (*Cllr Milln*)
- h. Hereford Allotment & Leisure Gardeners** (*Cllr Kenyon*)
- i. Youth Council** (*Cllrs Hornsey and Proctor*)

**11. TOWN CLERK'S COMMUNICATIONS**

To receive any necessary communications from the Town Clerk.

**12. DATE OF NEXT MEETING**

To confirm the date of the next meeting as 26 September 2023.