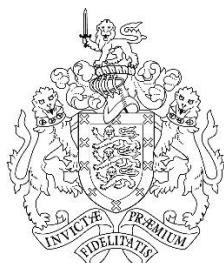


THE RIGHT WORSHIPFUL THE MAYOR OF HEREFORD AND ALL MEMBERS OF HEREFORD CITY COUNCIL: Councillors Andrews, Boulter, Carwardine, Dykes, Foxton, Griffiths, Hobbs, Hornsey, Kenyon, Milln, Owens, Potts, Powell, Proctor, Spencer, Stevens, Tillett and Toynbee.

You are hereby summoned to attend the meeting of the Council to be held in the Council Chamber, Town Hall, Hereford on TUESDAY 14 NOVEMBER at 6pm at which the business set out below is proposed to be transacted.

Steve Kerry
Town Clerk



HEREFORD CITY COUNCIL

MEETING OF THE HEREFORD CITY COUNCIL

**The Council Chamber, Town Hall, Hereford
TUESDAY 14 NOVEMBER 2023 at 6pm**

PRAYERS

Prayers to be said by the Mayor's Chaplain.

At the start of the meeting the Chairman will remind all present of the fire evacuation procedure.

AGENDA

- 1. APOLOGIES FOR ABSENCE**
To receive any apologies for absence.
- 2. DECLARATIONS OF INTEREST**
To receive declarations of interest made by Members under the Herefordshire Code of Conduct pursuant to the Localism Act 2011 in respect of items on the agenda.
- 3. PUBLIC PARTICIPATION**
To receive any questions that may be put to the meeting by members of the public present.
- 4. MINUTES** **APPENDIX ONE**
To approve and sign the minutes of the meeting of Council held on 20 June 2023.
- 5. MOTION TO COUNCIL** **APPENDIX TWO**
To receive and consider a motion to council regarding an email sent by a City Councillor.

- 6. INTERVIEW PANEL SELECTION**
To consider appointing an interview/selection panel in preparation for the Town Clerk's retirement, as recommended by Policy and Resources Committee on 7 November 2023. The recommendation is that the panel be the Chairs of Committees and the Deputy Mayor.
- 7. 2023/24 INTERIM INTERNAL AUDIT REPORT** **APPENDIX THREE**
To receive and note the Final Internal Audit Report produced by Adrian Shepherd-Roberts of Auditing Solutions Ltd.
- 8. 2022/23 EXTERNAL AUDIT REPORT** **APPENDIX FOUR**
To receive and note the final report with no qualifications from the external auditors for the financial year 2022/23.
- 9. CALENDAR OF MEETINGS AND CIVIC EVENTS 2024** **APPENDIX FIVE**
To receive and approve the Calendar of Meetings and Civic Events for 2024.
- 10. REVIEW OF COMMITTEE ROLES AND REMITS** **APPENDIX SIX**
To receive and consider a report from the Town Clerk on the Council's Committee structure and related matters as presented to the Policy and Resources Committee 7 November 2023.
- 11. LARGE GRANT – GROWING LOCAL** **APPENDIX SEVEN**
To consider a large grant of £9,852 for Growing Local.
- 12. BUDGET DIRECTION AND OVERALL STRATEGY FOR 2024/25** **APPENDIX EIGHT**
To receive and consider the report presented to Policy and Resources Committee on 7 November 2023 regarding a future medium term financial strategy for the Council and to note their observations will be reported orally.
- 13. MAYOR'S COMMUNICATIONS**
To receive any communications the Mayor may wish to place before the meeting.
- 14. DRAFT MINUTES OF MEETINGS OF COMMITTEES** **APPENDIX NINE (A to R)**
Note these are presented for information and for members to ask questions of the Chair of the Committee if present. They are not for approval at this meeting.

Climate and Biodiversity Committee

27 June 2023 **A**
19 September 2023 **B**

Community Development and Grants Committee

26 June 2023 (Grants) **C**
13 June 2023 **D**
5 September 2023 **E**
18 September 2023 (Grants) **F**
17 October 2023 **G**

Planning and Highways Committee

22 June 2023	H
20 July 2023	I
17 August 2023	J
14 September 2023	K
12 October 2023	L

Policy and Resources Committee

4 July 2023	M
12 September 2023	N

Youth Council

19 June 2023	O
10 July 2023	P
18 September 2023	Q
16 October 2023	R

15. REPRESENTATIVES TO OUTSIDE BODIES

To receive reports from members to those bodies that have requested representation from the City Council, only if there is information to feedback, and to consider appointing new representatives where these have been requested.

- a. **Municipal Charities** (*Cllrs Hornsey and Hobbs*)
To respond to the resignation of Cllr Hobbs from this body.
- b. **Hereford in Bloom** (*Cllrs Boulter & Owens*) *Minutes attached.*
- c. **Close House** (*Cllrs Proctor & Potts*)
- d. **Hereford Business Improvement District** (*Cllr Powell*)
- e. **Stronger Towns Board** (*Cllr Hornsey*)
- f. **Bishop of Hereford's Bluecoat School Charity** (*Cllr Hobbs*)
- g. **Community Land Trust** (*Cllr Milln*)
- h. **Hereford Allotment & Leisure Gardeners** (*Cllr Kenyon*)
- i. **New Representatives** – To appoint one representative to the HALC Executive
To appoint two representatives to 3 Choirs 2025

16. TOWN CLERK'S COMMUNICATIONS

To receive any necessary communications from the Town Clerk, including a proposal for first aid training for councillors, staff and volunteers which will be reported orally.

17. DATE OF NEXT MEETING

To confirm the date of the next meeting as 23 January 2024 assuming Item 9, Appendix 5 earlier on this agenda is approved.

18. EXCLUSION OF THE PRESS AND PUBLIC

To confirm the exclusion of the press and public under the Public Bodies (Admission to Meetings) Act 1960 s 1(2) as the remaining business of the meeting is confidential and personal to named individuals.

19. PROPOSAL TO AWARD FREEDOM OF THE CITY

APPENDIX TEN

To receive and consider a recommendation from the Policy and Resources Committee on 12 September 2023 to offer an individual the honour of Freedom of the City.

20. READMISSION OF THE PRESS AND PUBLIC

To readmit the press and public at the conclusion of confidential business.