

THE RIGHT WORSHIPFUL THE MAYOR OF HEREFORD AND ALL MEMBERS OF HEREFORD CITY COUNCIL: Councillors Andrews, Boulter, Carwardine, Dykes, Foxton, Griffiths, Hobbs, Hornsey, Kenyon, Milln, Owens, Potts, Powell, Proctor, Spencer, Stevens, Tillett and Toynbee.

You are hereby summoned to attend the meeting of the Council to be held in the Council Chamber, Town Hall, Hereford on **TUESDAY 30 JANUARY 2024** at 6pm at which the business set out below is proposed to be transacted.

Steve Kerry
Town Clerk



HEREFORD CITY COUNCIL

MEETING OF THE HEREFORD CITY COUNCIL

**The Council Chamber, Town Hall, Hereford
TUESDAY 30 JANUARY 2024 at 6pm**

PRAYERS

Prayers to be said by the Mayor's Chaplain.

At the start of the meeting the Chairman will remind all present of the fire evacuation procedure.

AGENDA

- 1. APOLOGIES FOR ABSENCE**
To receive any apologies for absence.
- 2. DECLARATIONS OF INTEREST**
To receive declarations of interest made by Members under the Herefordshire Code of Conduct pursuant to the Localism Act 2011 in respect of items on the agenda.
- 3. PUBLIC PARTICIPATION**
To receive any questions that may be put to the meeting by members of the public present.
- 4. MINUTES** **APPENDIX ONE**
To approve and sign the minutes of the meeting of Council held on 14 November 2023.
- 5. ANNUAL BUDGET, PRECEPT & COUNCIL TAX** **APPENDIX TWO**
To receive and consider a budget for 2024/2025 recommended by Policy and Resources Committee held on 23 January 2024 and determine the precept and council tax for the new financial year.

- 6. ANNUAL RISK ANALYSIS** **APPENDIX THREE**
To receive and consider the Annual Risk Analysis from the Town Clerk as recommended by Policy and Resources Committee held on 23 January 2024.
- 7. FINANCIAL REGULATIONS** **APPENDIX FOUR**
To receive and consider the amended Financial Regulations to increase the procurement card transaction limit by £50 (change to point 6.17 highlighted on page 9) as recommended by Policy and Resources Committee held on 23 January 2024.
- 8. INTERVIEW PANEL** **APPENDIX FIVE**
To receive and consider a further report from the Town Clerk including advice from HALC on the formation of an interview panel and the process for approving an appointment.
- 9. CO-OPERATIVE COUNCILS INNOVATION NETWORK (TO FOLLOW)** **APPENDIX SIX**
To receive and consider a report from the Town Clerk on joining the above organisation.
- 10. HCCI ART + PEOPLE + PLACE DESIGN REVIEW** **APPENDIX SEVEN**
To receive comments submitted to the above consultation process on behalf of the Council before the deadline and consider accepting them retrospectively.
- 11. CCTV ANNUAL REPORT** **APPENDIX EIGHT**
To receive and note the report from Herefordshire Council.
- 12. ELECTION OF JUNIOR MAYOR**
To confirm to members that a new Junior Mayor for 2024, Emma Hurds, has been selected and was invested as of 22 January.
- 13. MAYOR'S COMMUNICATIONS**
To receive any communications the Mayor may wish to place before the meeting.
- 14. DRAFT MINUTES OF MEETINGS OF COMMITTEES** **APPENDIX NINE (A to H)**
Note these are presented for information and for members to ask questions of the Chair of the Committee if present. They are not for approval at this meeting.

Climate and Biodiversity Committee

21 November 2023 **APPENDIX NINE A**

5 December 2023..... **APPENDIX NINE B**

Planning and Highways Committee

9 November 2023 **APPENDIX NINE C**

7 December 2023..... **APPENDIX NINE D**

11 January 2023 **APPENDIX NINE E**

Policy and Resources Committee

7 November 2023 **APPENDIX NINE F**

Youth Council

20 November 2023**APPENDIX NINE G**

18 December 2023.....**APPENDIX NINE H**

15. REPRESENTATIVES TO OUTSIDE BODIES

To receive reports from members to those bodies that have requested representation from the City Council, only if there is information to feedback, and to consider appointing new representatives where these have been requested.

- a. **Municipal Charities** (*Cllrs Hornsey*)
- b. **Hereford in Bloom** (*Cllrs Boulter & Owens*)
- c. **Close House** (*Cllrs Proctor & Potts*)
- d. **Hereford Business Improvement District** (*Cllr Powell*)
- e. **Stronger Towns Board** (*Cllr Hornsey*)
- f. **Bishop of Hereford's Bluecoat School Charity** (*Cllr Hobbs*)
- g. **Community Land Trust** (*Cllr Milln*)
- h. **Hereford Allotment & Leisure Gardeners** (*Cllr Kenyon*)
- i. **Hereford Association of Local Councils** (*Cllr Potts*)
- j. **3 Choirs 2025** (*Cllr Dykes & Hornsey*)

16. TOWN CLERK'S COMMUNICATIONS

APPENDIX TEN & ELEVEN

To receive any necessary communications from the Town Clerk, including an update from the Monitoring Officer regarding Councillor Diana Toynebee and ideas for a business planning away day.

17. DATE OF NEXT MEETING

To confirm the date of the next meeting as 19 March 2024.