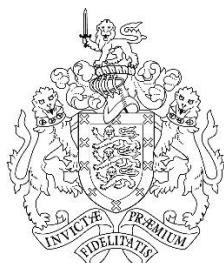


**THE RIGHT WORSHIPFUL THE MAYOR OF HEREFORD AND ALL MEMBERS OF HEREFORD CITY COUNCIL:** Councillors Andrews, Boulter, Carwardine, Dykes, Foxton, Griffiths, Hobbs, Hornsey, Kenyon, Milln, Owens, Potts, Powell, Proctor, Spencer, Stevens, Tillett and Toynbee.

You are hereby summoned to attend the meeting of the Council to be held in the Council Chamber, Town Hall, Hereford on TUESDAY 19 MARCH 2024 at 6pm at which the business set out below is proposed to be transacted.

Steve Kerry  
Town Clerk



## **HEREFORD CITY COUNCIL**

### **MEETING OF THE HEREFORD CITY COUNCIL**

**The Council Chamber, Town Hall, Hereford  
TUESDAY 19 MARCH 2024 at 6pm**

#### **PRAYERS**

Prayers to be said by the Mayor's Chaplain.

At the start of the meeting the Chairman will remind all present of the fire evacuation procedure.

## **AGENDA**

**1. APOLOGIES FOR ABSENCE**

To receive any apologies for absence.

**2. DECLARATIONS OF INTEREST**

To receive declarations of interest made by Members under the Herefordshire Code of Conduct pursuant to the Localism Act 2011 in respect of items on the agenda.

**3. PUBLIC PARTICIPATION**

To receive any questions that may be put to the meeting by members of the public present.

**4. MINUTES**

To approve and sign the confidential minutes of the Council meeting held on 14 November 2023 and the minutes and confidential minutes of the meeting of Council held on 20 February 2024.

**APPENDIX ONE A, B & C**

- 5. PCSO PRESENTATION – COMMUNITY CHARTER**  
To receive a presentation from PCSO Sgt Duncan Reynolds on the Neighborhood Policing Team’s Community Charter priorities for different areas, and to discuss a whole City approach to setting new priorities.
- 6. ANNUAL FUNDING AWARD – CLOSE HOUSE** **APPENDIX TWO**  
To receive the annual report from Ben Lea in respect of Close House’s activities in Hereford during 2023 and consider releasing their annual award for 2023/24 of £20,000. To also discuss with Ben increasing their annual funding award for 2024/25 to £35,000 to include funding the EPICs permanently rather than through the grants process.
- 7. ANNUAL FUNDING AWARD – HEREFORD BID** **APPENDIX THREE**  
To receive and consider a new annual funding award request in respect of BID activities in Hereford and consider awarding £20,000 per annum from 2024/25 onwards as recommended by Policy and Resources Committee on 5 March.
- 8. ANNUAL FUNDING AWARD – HEREFORD IN BLOOM** **APPENDIX FOUR**  
To receive the annual report from Kevin Knipe in respect of Hereford in Bloom’s activities in Hereford during 2023 and consider releasing their annual award for 2023/24 of £10,000.
- 9. ANNUAL FUNDING AWARD – H&W CITIZENS ADVICE** **APPENDIX FIVE**  
To receive the annual report from Sonya Gregory in respect of Citizens Advice activities in Hereford during 2023 and consider releasing their annual award for 2023/24 of £10,000.
- 10. SERVICE LEVEL AGREEMENT – HEREFORD RIVER CARNIVAL** **APPENDIX SIX**  
To receive and consider an application for an SLA for £39,000 over three years, £13,000 per annum, for Hereford River Carnival and Hereford Happening, as recommended by Community Development Committee on 12 March.
- 11. LARGE GRANT – WHEELED SPORTS FOR HEREFORD** **APPENDIX SEVEN**  
To receive and consider a large grant application for £9,000 for the construction of a seating area at Hereford Skatepark, as recommended by Community Development Committee on 12 March.
- 12. MEDICAL PROVISION AT EVENTS** **APPENDIX EIGHT**  
To receive and consider a report from the Administration and Events Manager on medical provision at events and the working relationship with St John Ambulance.
- 13. RE-ADOPTION OF INVESTMENT STRATEGY 2024/25** **APPENDIX NINE**  
To re-approve the Council’s Investment Strategy for the coming financial year as recommended by Policy and Resources Committee on 5 March.
- 14. MAYOR AND DEPUTY MAYOR ELECT**  
To consider and approve nominations from Members of the Council for Mayor and Deputy Mayor Elect for municipal year 2024/25.

**15. CIVIC CEREMONIAL AT COUNCIL MEETINGS** **APPENDIX TEN**  
To receive and approve a report from the Town Clerk around streamlining and reducing the ceremonial activities around normal business meetings.

**16. HEREFORD MAP SITES REVAMP** **APPENDIX ELEVEN**  
To receive and approve City Scape Maps' request to revamp the Hereford map sites and to confirm that HCC will be responsible for the painting of the street furniture (agreed to contribute £3,500 (capped), plus VAT). HCC will also be promoted on the map (as previously), cost held at £600 for a minimum of a two year period.

**17. MAYOR'S COMMUNICATIONS**  
To receive any communications the Mayor may wish to place before the meeting.

**18. DRAFT MINUTES OF MEETINGS OF COMMITTEES** **APPENDIX TWELVE (A to H)**  
Note these are presented for information and for members to ask questions of the Chair of the Committee if present. They are not for approval at this meeting.

**Climate and Biodiversity Committee**  
27 February 2024 ..... **APPENDIX TWELVE (A)**

**Planning and Highways Committee**  
7 March 2024 ..... **APPENDIX TWELVE (B)**

**Policy and Resources Committee**  
5 March 2024 ..... **APPENDIX TWELVE (C)**

**Community Development and Grants Committee**  
28 November 2023 (Grants) ..... **APPENDIX TWELVE (D)**

**Youth Council**  
19 February 2024 ..... **APPENDIX TWELVE (E)**

**19. REPRESENTATIVES TO OUTSIDE BODIES**  
To receive reports from members to those bodies that have requested representation from the City Council, only if there is information to feedback, and to consider appointing new representatives where these have been requested.

- a. **Hereford in Bloom** (Cllrs Boulter & Owens)
- b. **Close House** (Cllrs Proctor & Potts)
- c. **Hereford Business Improvement District** (Cllr Stevens)
- d. **Stronger Towns Board** (Cllr Hornsey)
- e. **Bishop of Hereford's Bluecoat School Charity** (Cllr Hobbs)
- f. **Community Land Trust** (Cllr Milln)
- g. **Hereford Allotment & Leisure Gardeners** (Cllr Kenyon)
- h. **Hereford Association of Local Councils** (Cllr Potts)
- i. **3 Choirs 2025** (Cllr Dykes & Hornsey)

**20. TOWN CLERK'S COMMUNICATIONS**

To receive any necessary communications from the Town Clerk including interim clerking arrangements and the recording of meetings.

**21. DATE OF NEXT MEETING**

To confirm the date of the next meeting as Annual Meeting of Council/Mayor Making on 21 May 2024.