

**THE RIGHT WORSHIPFUL THE MAYOR OF HEREFORD AND ALL MEMBERS OF HEREFORD CITY COUNCIL:** Councillors Andrews, Boulter, Carwardine, Dykes, Foxton, Griffiths, Hobbs, Hornsey, Kenyon, Milln, Owens, Potts, Powell, Proctor, Spencer, Stevens, Tillett and Toynbee.

You are hereby summoned to attend the meeting of the Council to be held in the Council Chamber, Town Hall, Hereford on TUESDAY 28 MAY 2024 at 6.15pm at which the business set out below is proposed to be transacted.

Karen Davis  
Town Clerk



## **HEREFORD CITY COUNCIL**

### **MEETING OF THE HEREFORD CITY COUNCIL**

**The Council Chamber, Town Hall, Hereford  
TUESDAY 28 MAY 2024 at 6.15pm**

At the start of the meeting the Chairman will remind all present of the fire evacuation procedure.

# **AGENDA**

- 1. APOLOGIES FOR ABSENCE**  
To receive any apologies for absence.
- 2. DECLARATIONS OF INTEREST**  
To receive declarations of interest made by Members under the Herefordshire Code of Conduct pursuant to the Localism Act 2011 in respect of items on the agenda.
- 3. PUBLIC PARTICIPATION**  
To receive any questions that may be put to the meeting by members of the public present.
- 4. MINUTES** **APPENDIX ONE**  
To approve and sign the minutes of the Council meeting held on 19 March 2024.
- 5. COMMITTEE MEMBERSHIP**  
To elect members to sit on the following committees (the Mayor is an ex-officio member of all committees):

**Climate and Biodiversity Committee – 6 Members**

**Community Development & Grants Committee** – 9 Members

**Planning, Licensing and Highways Committee** – 7 Members

**Policy and Resources Committee** – 9 Members

6. **STANDING ORDERS** **APPENDIX TWO**  
To consider re-adopting the Standing Orders for the Council for the municipal year.
7. **FINANCIAL REGULATIONS** **APPENDIX THREE**  
To consider re-adopting the Financial Regulations for the Council for the municipal year.
8. **COUNCILLOR’S CODE OF CONDUCT** **APPENDIX FOUR**  
To consider re-adopting Herefordshire Council’s Councillor Code of Conduct to include the additional guidance notes on respect for the municipal year.
9. **APPOINTMENT OF SIGNATORIES**  
To appoint members to act as authorised signatories and one member to counter-sign bank reconciliations.
10. **MAYOR’S COMMUNICATIONS**  
To receive any communications the Mayor may wish to place before the meeting.
11. **DRAFT MINUTES OF MEETINGS OF COMMITTEES** **APPENDIX FIVE**  
Note these are presented for information and for members to ask questions of the Chair of the Committee if present. They are not for approval at this meeting.

**Climate and Biodiversity Committee**

None

**Planning and Highways Committee**

4 April 2024 ..... **APPENDIX FIVE (A)**

**Policy and Resources Committee**

None

**Community Development and Grants Committee**

12 March 2024 ..... **APPENDIX FIVE (B)**

**Youth Council**

18 March 2024 ..... **APPENDIX FIVE (C)**

12. **APPOINTMENT OF REPRESENTATIVES TO OUTSIDE BODIES**  
To elect people to represent Hereford City Council on outside bodies:
- a. **Hereford in Bloom** (2 Members)
  - b. **Close House** (2 Members)
  - c. **Hereford Business Improvement District** (1 Member)

- d. **Stronger Towns Board** *(1 Member)*
- e. **Bishop of Hereford's Bluecoat School Charity** *(1 Member)*
- f. **Community Land Trust** *(1 Member)*
- g. **Hereford Allotment & Leisure Gardeners** *(1 Member)*
- h. **Hereford Association of Local Councils** *(1 Member)*
- i. **3 Choirs 2025** *(2 Members)*

**13. TOWN CLERK'S COMMUNICATIONS**

To receive any necessary communications from the Town Clerk.

**14. DATE OF NEXT MEETING**

To confirm the date of the next meeting of Council as 25 June 2024.