

**THE RIGHT WORSHIPFUL THE MAYOR OF HEREFORD AND ALL MEMBERS OF
HEREFORD CITY COUNCIL**

You are hereby summoned to attend the Annual Meeting of Council to be held in the Council Chamber, Town Hall, Hereford on TUESDAY 21 MAY 2024 at 6.00 pm at which the business set out below is proposed to be transacted.

Karen Davis
Town Clerk



HEREFORD CITY COUNCIL

**ANNUAL MEETING OF COUNCIL
AND MAYORAL INSTALLATION**

**The Council Chamber, Town Hall, Hereford
Tuesday 21 May 2024 at 6.00 pm**

**The Right Worshipful the Mayor will call upon the Council's Chaplain,
Reverend Andy Morgan, to say prayers**

A G E N D A

- 1. The Mayor will call upon Members of the City Council to elect one of their number to serve as Mayor during the coming Municipal Year.**

The Mayor will call upon a member to propose a member of Council to be elected to be the Mayor and Chair of the City Council. The Mayor will call upon a member of the Council to second the proposition.

The Mayor will ask if there are any other nominations to be proposed and seconded.

The Mayor will put the matter to the vote and the candidate receiving a majority of the votes cast will be declared elected as Mayor and Chair of the City Council.

- 2. The newly elected Mayor will make their Declaration of Acceptance of Office before the Town Clerk as required by law.**

The retiring Mayor will invest the newly elected Mayor with the Chain and Badge of Office.

The newly elected Mayor will take their place in the Mayoral Chair.

3. The Mayor will present the retiring Mayor with their Past Mayor's Badge.

The incoming Consort will receive their badge from the retiring Consort.

The incoming Consort will present the outgoing Consort with an ex Consort badge.

4. The newly elected Mayor will return thanks to the Members of the City Council and the assembled company.

5. To receive apologies for absence from Members of the City Council.

6. The Mayor will call upon Members of the City Council to elect one of their number to serve as Deputy Mayor during the coming Municipal Year.

The Mayor will call for a member of the Council to propose one of their number to be elected as Deputy Mayor and Vice Chair of the City Council. The Mayor will call upon a member of the Council to second the proposition.

The Mayor will ask if there are any other nominations to be proposed and seconded.

The Mayor will put the matter to the vote and the candidate receiving a majority of votes cast will be declared elected the Deputy Mayor and Vice Chair of the City Council.

7. The Deputy Mayor will make their Declaration of Acceptance of Office before the Town Clerk as required by law.

The retiring Mayor will then change places with the incoming Deputy Mayor who will be invested with their Badge of Office by the Mayor.

8. The Deputy Mayor will address the City Council and the assembled company.

9. A Member of the City Council will express the thanks of the City Council to the Retiring Mayor and Consort for their services during the Municipal Year.

10. The retiring Mayor will address the City Council and the assembled company.

11. The newly appointed Mayor will announce their nominated charities for the Municipal Year.

12. The Mayor will declare the meeting closed and will invite the assembled company to dine with them in the Assembly Hall.