



HEREFORD CITY COUNCIL

COUNCIL MEETING – 28 May 2024

MINUTES OF MEETING

Present: The Right Worshipful the Mayor Councillor Kevin Tillet and Councillors Andrews, Carwardine, Dykes, Foxton, Hobbs, Kenyon, Milln, Owens, Potts, Powell, Proctor, Spencer, Stevens and Toynbee.

Attending: Karen Davis Town Clerk, Becci O'Reilly Administration and Events Manager and Hannah Davies Administration Officer.

C2024/25.1 APOLOGIES FOR ABSENCE

Apologies were submitted from Councillors Griffiths and Hornsey who had been delayed due to traffic issues and Councillor Boulter due to ill health. It was proposed by Councillor Potts, seconded by Councillor Stevens and unanimously

RESOLVED That these apologies be accepted.

C2024/25.2 DECLARATIONS OF INTEREST

None.

C2024/25.3 PUBLIC PARTICIPATION

None.

C2024/25.4 MINUTES OF PREVIOUS MEETING

It was proposed by Councillor Potts, seconded by Councillor Proctor and unanimously

RESOLVED That the minutes of the meeting of 19 March 2024 be accepted as an accurate record and signed accordingly by the Mayor.

C2024/25.5 MEMBERSHIP OF COMMITTEES

It was proposed by Councillor Kenyon, seconded by Councillor Dykes and unanimously

RESOLVED That the members of the Climate and Biodiversity Committee for the municipal year 2024/2025 be Councillors Carwardine, Griffiths, Milln, Owens, Proctor and Toynbee.

It was proposed by Councillor Toynbee, seconded by Councillor Owens and unanimously

RESOLVED That the members of the Community Development Committee for the municipal year 2024/25 be Councillors Boulter, Griffiths, Hobbs, Hornsey, Kenyon, Potts, Proctor, Spencer and Stevens.

It was proposed by Councillor Dykes, seconded by Councillor Proctor and unanimously

RESOLVED That the members of the Planning, Licensing and Highways Committee for the municipal year 2024/25 be Councillors Andrews, Boulter, Carwardine, Foxton, Hobbs, Milln, leaving one vacancy.

It was proposed by Councillor Andrews, seconded by Councillor Kenyon and unanimously

RESOLVED That the members of the Policy and Resources Committee for the municipal year 2024/25 be Councillors Andrews, Boulter, Dykes, Hobbs, Hornsey, Owens, Potts, Stevens and Toynbee.

The Mayor is an ex officio member of all Committees.

C2024/25.6 READOPTION OF STANDING ORDERS

It was proposed by Councillor Keynon, seconded by Councillor Andrews and unanimously

RESOLVED That the Standing Orders as circulated with the agenda be readopted.

C2024/25.7 READOPTION OF FINANCIAL REGULATIONS

It was proposed by Councillor Carwardine, seconded by Councillor Stevens and unanimously

RESOLVED That the Financial Regulations as circulated with the agenda be readopted.

C2024/25.10 COUNCILLOR CODE OF CONDUCT

It was proposed by Councillor Andrews, seconded by Councillor Kenyon and unanimously

RESOLVED To adopt the LGA Model Councillor Code of Conduct (17 May 2021) which has been adopted by Herefordshire Council (May 2022) for the City Council as circulated with the agenda. It be noted the addition to that previously adopted being the inclusion of "Guidance on Respect - provided by Herefordshire Council Legal Services. As a significant proportion of complaints considered by the Monitoring Officer each year, include allegations of disrespect. The additional guidance is therefore intended to assist councillors to ensure adherence to their responsibilities under the Code of Conduct".

C2024/25.11 APPOINTMENT OF SIGNATORIES

The four existing signatories had indicated they were willing to continue.

It was proposed by Councillor Potts, seconded by Councillor Andrews and with Councillor Milln abstaining

RESOLVED That the bank signatories be Councillors Andrews, Boulter, Hornsey and Kenyon.

It was proposed by Councillor Stevens, seconded by Councillor Dykes and unanimously

RESOLVED That Councillor Tillett be appointed to sign the bank reconciliations.

C2024/25.14 MAYOR'S COMMUNICATIONS

The Mayor thanked everyone for their support at Mayor Making.

He advised that “Twinning” is not dead, Councillors interested are to contact himself.

Councillors Griffiths and Hornsey joined the meeting at this point at 6.35pm.

C2024/25.15 MINUTES OF COMMITTEES

The following items were reported for information, there were no questions.

Planning and Highways Committee - 4 April 2024

Community Development and Grants Committee - 12 March 2024

Youth Council - 18 March 2024

All of the above were noted.

C2024/25.16 APPOINTMENT OF REPRESENTATIVES TO OUTSIDE BODIES

- a) **Hereford in Bloom (HiB)** - For the appointment of two vacancies.

It was proposed by Councillor Kenyon, seconded by Councillor Powell and unanimously

RESOLVED That the City Council representatives to HiB be Councillors Boulter and Foxtan with Councillor Owens substituting for Councillor Boulter whilst she is on leave.

- b) **Close House** - For the appointment of one vacancy.

It was proposed by Councillor Hornsey, seconded by Councillor Kenyon and unanimously

RESOLVED That the City Council representative to Close House be Councillor Potts; with Councillor Proctor to substitute, should Close House be accepting of this.

- c) **Hereford Business Improvement District (HBID)** - For the appointment of one vacancy.

It was proposed by Councillor Kenyon, seconded by Councillor Proctor and unanimously

RESOLVED That the City Council representative to HBID be Councillor Stevens.

- d) **Stronger Towns Board (STB)** - For the appointment of one vacancy.

It was proposed by Councillor Hornsey, seconded by Councillor Stevens and unanimously

RESOLVED That the City Council representative to the STB be Councillor Proctor.

- e) **Bishop of Hereford’s Bluecoat School (BHBS) Charity** - For the appointment of one vacancy.

It was proposed by Councillor Kenyon, seconded by Councillor Powell and unanimously

RESOLVED That the City Council representative to the BHBS Charity be Councillor Foxtan.

- f) **Community Land Trust (CLT)** - For the appointment of one vacancy.

It was proposed by Councillor Tillett, seconded by Councillor Proctor and with a majority vote for and Councillor Potts against

RESOLVED That the City Council representative to the CLT be Councillor Milln.

- g) **Hereford Allotment and Leisure Gardeners (HALG)** - For the appointment of one vacancy.

It was proposed by Councillor Tillett, seconded by Councillor Stevens and unanimously

RESOLVED That the City Council representative to HALG be Councillor Kenyon.

- h) Hereford Association of Local Councils (HALC) -** For the appointment of one vacancy.
It was proposed by Councillor Hornsey, seconded by Councillor Owens and unanimously

RESOLVED That the City Council representative to HALC be Councillor Potts.

- i) Three Choirs 2025 -** For the appointment of two vacancies.
Three Councillors volunteered for two vacancies.
Following a majority vote it was

RESOLVED That the City Council representatives to Three Choirs 2025 be Councillors Dykes and Hornsey.

- j) Youth Council -** For the appointment of two vacancies.
Following Councillor Hornsey’s decision to step down from this role. It was proposed by Councillor Keynon, seconded by Councillor Carwardine and unanimously

RESOLVED That the City Council representatives to the Youth Council be Councillors Hobbs and Proctor.

C2024/25.17 TOWN CLERK’S COMMUNICATIONS

None.

C2024/25.18 DATE OF NEXT MEETING

To confirm the date of the next meeting on Tuesday 25 June 2024.

There being no further business the Mayor declared the meeting closed at 7.12pm.

Signed

Date.....