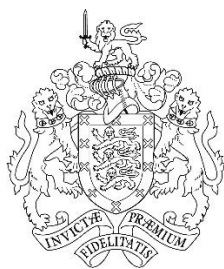


**THE RIGHT WORSHIPFUL THE MAYOR OF HEREFORD COUNCILLOR KEVIN TILLET AND ALL MEMBERS OF HEREFORD CITY COUNCIL:** Councillors Andrews, Boulter, Carwardine, Dykes, Foxton, Griffiths, Hobbs, Hornsey, Kenyon, Milln, Owens, Potts, Powell, Proctor, Spencer, Stevens and Toynbee.

You are hereby summoned to attend the meeting of the Council to be held in the Council Chamber, Town Hall, Hereford on TUESDAY 25 JUNE 2024 at 6pm at which the business set out below is proposed to be transacted.

Karen Davis  
Town Clerk



## **HEREFORD CITY COUNCIL**

### **MEETING OF THE HEREFORD CITY COUNCIL**

**The Council Chamber, Town Hall, Hereford  
TUESDAY 25 JUNE 2024 at 6pm**

At the start of the meeting the Chairman will remind all present of the fire evacuation procedure.

## **AGENDA**

- 1. APOLOGIES FOR ABSENCE**  
To receive and consider any apologies for absence.
- 2. DECLARATIONS OF INTEREST AND DISPENSATIONS**  
To receive declarations of interest and consider requests for dispensation in respect of items on the agenda made by Members under the Herefordshire Code of Conduct.
- 3. PUBLIC PARTICIPATION**  
To receive any questions that may be put to the meeting by members of the public present.
- 4. MINUTES** **APPENDIX ONE (A & B)**  
To approve and sign the minutes of the Annual Meeting of Council held on 21 May and Council meeting held on 28 May 2024.

5. **2023/24 FINAL INTERNAL AUDIT REPORT** **APPENDIX TWO**  
To receive and consider the Final Internal Audit Report produced by Adrian Shepherd-Roberts of Auditing Solutions Ltd as recommended by Policy and Resources Committee held on 4 June 2024.
6. **2023/24 REPORT ON VARIANCES, CLOSURE OF ACCOUNTS & COMPLETION OF AGAR** **APPENDIX THREE (A, B & C)**  
To receive a report on the variances from the Administration & Events Manager and approve the accounts and the draft Annual Governance and Accountability Return for 2023/24 as recommended by Policy and Resources Committee held on 4 June 2024.
7. **HEREFORD RIVER CARNIVAL (HRC) LARGE GRANT APPLICATION** **APPENDIX FOUR**  
To receive and consider a request from HRC for a one-off grant of £13,000 for 2024/25, superseding the previous three year SLA agreed by Council held on 19 March 2024, which is now null and void due to strategic issues, as recommended by Community Development Grants Committee held on 11 June 2024.
8. **MEMBER SUBSTITUTIONS**  
To inform Members that they must notify the Clerk in writing by midday on the day of the meeting if you would like to substitute a member on your behalf.
9. **EXCLUSION OF THE PRESS AND PUBLIC**  
To confirm the exclusion of the press and public under the Public Bodies (Admission to Meetings) Act 1960 s 1(2) as the remaining business of the meeting is confidential and personal to named individuals.
10. **HONORARY RECORDER** **APPENDIX FIVE**  
To receive and consider a candidate to replace the current Honorary Recorder who will be retiring from Christmas 2024, as recommended by Policy and Resources Committee held on 4 June 2024.
11. **READMISSION OF THE PRESS AND PUBLIC**  
To readmit the press and public at the conclusion of confidential business.
12. **MAYOR'S COMMUNICATIONS**  
To receive any communications the Mayor may wish to place before the meeting.
13. **DRAFT MINUTES OF MEETINGS OF COMMITTEES** **APPENDIX SIX (A – G)**  
Note these are presented for information and for members to ask questions of the Chair of the Committee if present. They are not for approval at this meeting.

**Climate and Biodiversity Committee**

16 April 2024..... **A**

**Planning and Highways Committee**

2 May 2024 ..... **B**

30 May 2024 ..... **C**

**Policy and Resources Committee**

4 June 2024 ..... **D**

**Community Development and Grants Committee**

11 June 2024 (Grants)..... E

**Youth Council**

15 April 2024..... F

20 May 2024 ..... G

**14. REPRESENTATIVES TO OUTSIDE BODIES**

To receive reports from members to those bodies that have requested representation from the City Council, only if there is information to feedback, and to consider appointing new representatives where these have been requested.

- a. **Hereford in Bloom** Cllr Boulter & Foxton (Cllr Owens sub)
- b. **Close House** Cllrs Potts (Proctor sub)
- c. **Hereford Business Improvement District** Cllr Stevens
- d. **Stronger Towns Board** Cllr Proctor
- e. **Bishop of Hereford’s Bluecoat School Charity** Cllr Foxton
- f. **Community Land Trust** Cllr Milln
- g. **Hereford Allotment & Leisure Gardeners** Cllr Kenyon
- h. **Hereford Association of Local Councils** Cllr Potts
- i. **3 Choirs 2025** Cllrs Dykes & Hornsey

**15. TOWN CLERK’S COMMUNICATIONS**

To receive any necessary communications from the Town Clerk.

**16. DATE OF NEXT MEETING**

To confirm the date of the next meeting of Council as 26 November 2024.