



## HEREFORD CITY COUNCIL

### COMMUNITY DEVELOPMENT COMMITTEE (GRANTS) - 11 JUNE 2024

#### MINUTES OF MEETING

**Present:** Councillors Debbie Hobbs, Cat Hornsey, Jim Kenyon, Rob Owens, Sam Potts and Ben Proctor.

**Attending:** Karen Davis Town Clerk and RFO, Dave Tristram Grants & Community Support Officer.

#### CD2024/25.1 ELECTION OF CHAIR AND VICE CHAIR

It was proposed by Councillor Keynon, seconded by Councillor Hornsey and unanimously

**RESOLVED That Councillor Hobbs be elected as Chair of the Committee for the municipal year 2024-2025.**

It was proposed by Councillor Keynon, seconded by Councillor Potts and unanimously

**RESOLVED That Councillor Griffiths be elected as Vice Chair of the Committee for the municipal year 2024-2025.**

#### CD2024/25.2 APOLOGIES FOR ABSENCE

Apologies were received from Councillor Griffiths who had an educational commitment, Councillor Spencer who had a prior engagement and from Councillor Stevens who had a family commitment.

It was proposed by Councillor Keynon, seconded by Councillor Potts and unanimously

**RESOLVED that those apologies be accepted.**

Apologies were noted from Councillor Boulter.

#### CD2024/25.3 SUBSTITUTIONS

In the absence of Councillor Griffiths, a substitute had been offered; Councillor Owens.

It was proposed by Councillor Potts, seconded by Councillor Hornsey and unanimously

**RESOLVED that Councillor Owens be a substitute for this meeting.**

#### CD2024/25.4 DECLARATIONS OF INTEREST

Councillor Proctor declared a pecuniary interest in Appendix Six on the agenda, for which he may not discuss or vote on this item on the agenda.

Councillor Keynon declared non-pecuniary interests in the following items: Appendix Two, Appendix Seven, Appendix Eight, for which he may discuss but not vote on these items on the agenda.

## **CD2024/25.5 MINUTES OF PREVIOUS MEETING**

It was proposed by Councillor Potts, seconded by Councillor Hornsey and with two abstentions

**RESOLVED That the minutes of the meeting of 12 March be accepted as a true record and signed accordingly by the Chair.**

## **CD2024/25.6 GRANT COMPLETION FORMS**

The Grants & Community Support Officer reported that the forms shown had been received and appeared to be in order. There were no queries.

The grant completions forms were noted.

## **CD2024/25.7 SERVICE LEVEL AGREEMENTS**

i) **COURTYARD THEATRE** – The first-year annual report had been received and noted.

It was proposed by Councillor Owens and seconded by Councillor Potts with one abstention

**RESOLVED That the Committee release the second tranche of £10,000, to the Courtyard Theatre.**

ii) **HEREFORD RIVER CARNIVAL “HRC”**– A revision to the SLA had been submitted, which has resulted in this request being treated as a one-off grant application for £13,000. Originally an SLA of £13k had been agreed at Council held on 19 March 2024 to assist with the funding requirements of the HRC, however due to strategic issues, the plans for the 24/25 year have had to be revised. In this application HRC have proposed the following: a spring event “Hereford Happening” for which £3k has been requested, followed by a detailed program of events for the remainder of the 2024 year into Spring 2025 for which £10k funding is sought.

It was proposed by Councillor Potts and seconded by Councillor Proctor with one abstention and one opposed

**RESOLVED that approval for a one-off grant of £13,000 to the Hereford River Carnival be recommended to Council, subject to any future requirements for funding requiring a new submission which would be considered on its individual merit at that time; and that the Chair Councillor Hobbs visit HRC.**

## **CD2024/25.8 and 9 SMALL GRANT APPLICATIONS**

i) **DREAM YOUR FUTURE FAMILIES CIC £3,000**

It was proposed by Councillor Hornsey, seconded by Councillor Potts and unanimously

**RESOLVED That a grant of £3,000 be made to Dream Your Families Future for the Little Pickles Project.**

ii) **WYE VALLEY RUNNERS £1,075**

It was proposed by Councillor Proctor, seconded by Councillor Keynon and unanimously

**RESOLVED That a grant of £1,075 be made to Wye Valley Runners for Subsidised Membership and Running Kit.**

iii) **ROYAL NATIONAL COLLEGE FOR THE BLIND £3,000**

Councillor Proctor left the room whilst this item was discussed and voted upon.

It was proposed by Councillor Hornsey, seconded by Councillor Owens and unanimously

**RESOLVED That a grant of £3,000 be made to The Royal National College for The Blind for their Graffiti Art Project.**

**iv) AYLESTONE PARK ASSOCIATION £3,000**

It was proposed by Councillor Hornsey, seconded by Councillor Potts with one abstention

**RESOLVED That a grant of £3,000 be made to Aylestone Park Association towards the cost of “the Gazebo which is for the benefit of the public”. The release of said funds is subject to proof of the remaining funding being in place.**

**v) HINTON COMMUNITY ASSOCIATION LIMITED £5,000**

It was proposed by Councillor Potts, seconded by Councillor Owens and with two abstentions

**RESOLVED That a grant of £5,000 be made to Hinton Community Association Limited for the Fit & Fed 2024 Project which will provide affordable activities for children and young people during the school holidays and lunches for children of families living in poverty.**

**vi) HEREFORD COMMUNITY LAND TRUST £2,738**

It was proposed by Councillor Owens, seconded by Councillor Proctor and with one abstention and two opposed

**RESOLVED That a grant of £2,488 be made to Hereford Community Land Trust for the Artists Quarter Pilot Project in respect of the items listed in their application, less the cost of insurance for which this grant may not be used.**

**vii) ST PETER’S & ST JAMES’ CHURCH £2,502.18**

It was proposed by Councillor Hornsey, seconded by Councillor Proctor and with two opposed

**RESOLVED That a grant of £2,502.18 be made to St Peter’s & St James’ Church for the installation of a wi-fi system.**

**viii) FRIENDS OF RIVERSIDE SCHOOL £2,411.90**

It was proposed by Councillor Keynon, seconded by Councillor Potts and unanimously

**RESOLVED That a grant of £2,411.90 be made to Friends of Riverside School for the Dinedor Camping Trip.**

**ix) VENNTURE £3,000**

It was proposed by Councillor Owens, seconded by Councillor Proctor and with one opposed

**RESOLVED That a grant of £1,500 be made to Vennture for the “Lean-On-me” project.**

**CD2024/25.10 HUNDERTON GARDENS – APPROVAL OF BALANCE £1,350**

This item was noted.

**CD2024/25.11 SOCIAL MEDIA AND PUBLICITY FOR GRANTS AWARDS**

Councillors requested that increased publicity be arranged to raise awareness of the grants awarded.

The Grants Officer advised that:

- i) "A standard plaque detailing the award granted by Hereford City Council" will be issued to the successful applicants and as a condition of the grant this is to be exhibited in a prominent place by the applicant.
- ii) Applicants are to be encouraged to promote receipt of the grant on their own websites and social media platforms.

In addition to the above, the committee requested the following:

- iii) The Grants Officer raise "a public notice" which is to be exhibited on the Council's Notice Board and Council Website and Social Media platforms within 72 hours of the grants being awarded by this committee.
- iv) The Grants Officer was requested to start to promote via case-studies.
- v) The Grants Officer was requested to look into promoting on "Your Herefordshire".

**CD2024/25.12 DATES OF FUTURE MEETINGS**

9 July 2024 at 6pm – Community Development Committee

17 September 2024 at 6pm – Community Development Grants Committee

The above may be subject to change if there are insufficient items for the agenda.

There being no further business the Chair closed the meeting at 7.24pm

Signed .....

Date .....