



## HEREFORD CITY COUNCIL

### POLICY AND RESOURCES COMMITTEE

### MINUTES

OF THE EXTRAORDINARY MEETING OF 22 OCTOBER 2024

HELD IN THE HCC COMMITTEE ROOM, TOWN HALL, HEREFORD

**Present:** Councillors Cat Hornsey (in the Chair), Polly Andrews, Susan Boulter, Debbie Hobbs, Rob Owens, Jeremy Milln (substituting for Cllr Toynbee from item PR2024/25.41) and Sam Potts (from item PR2024/25.44).

**Attending:** Councillor Jeremy Milln (during the Items PR24/25.35 to PR24/25.39); Becci O'Reilly – Administration and Events Manager, Acting Town Clerk; Olena Hayward – locum Clerk, HALC.

#### **PR2024/25.35 APOLOGIES FOR ABSENCE**

Apologies were received and accepted from Councillors Paul Stevens and Diana Toynbee.

#### **PR2024/25.36 APPOINTMENT OF SUBSTITUTES**

This item was initially deferred, at the discretion of the Chair, awaiting a Substitute Appointment from Cllr Toynbee. It was then considered following Item 6 of the Agenda (Item PR2024/25.39 of the Minutes).

Cllr Milln was appointed to substitute for Cllr Toynbee and took the seat from Item PR2024/25.40.

#### **PR2024/25.37 APPOINTMENT OF CLERK FOR THE MEETING**

It was proposed by Cllr Hornsey, seconded by Cllr Andrews and unanimously

**RESOLVED To appoint Mrs Olena Hayward as clerk for the meeting.**

#### **PR2024/25.38 DECLARATIONS OF INTEREST AND DISPENSATIONS**

None.

#### **PR2024/25.39 EXCLUSION OF THE PUBLIC AND PRESS**

It was proposed by Cllr Hornsey, seconded by Cllr Hobbs and unanimously

**RESOLVED That the press and public be excluded from the meeting for the duration of following items under the Public Bodies (Admission to Meetings) Act 1960 s1(2), due to the confidential nature of the business to be discussed.**

*Councillor Milln left the room.*

**PR2024/25.40 CONFIDENTIAL – OFFICE MANAGER POSITION**

**[REMOVED.** Minutes of this item are contained in the Confidential Minute Book]

*Councillor Milln re-joined the meeting, having been appointed as Substitute for Cllr Toyne and took the seat.*

**PR2024/25.41 CONFIDENTIAL – MARKETING ASSISTANT – NEW PART TIME POSITION**

**[REMOVED.** Minutes of this item are contained in the Confidential Minute Book]

**PR2024/25.42 CONFIDENTIAL – COMMITTEE COORDINATOR – TEMP 9 MONTH PART TIME POSITION**

**[REMOVED.** Minutes of this item are contained in the Confidential Minute Book]

**PR2024/25.43 CONFIDENTIAL – YOUTH WORKER – TEMPORARY CLOSE HOUSE POSITION**

**[REMOVED.** Minutes of this item are contained in the Confidential Minute Book]

*Councillor Potts joined the meeting and apologised for lateness which was due to an emergency.*

**PR2024/25.44 DATE OF NEXT MEETING**

Tuesday 12 November 2024, ordinary meeting - **CONFIRMED**

**There being no other business the Chair closed the meeting at 6:44 PM**

Signed .....

Date .....