THE RIGHT WORSHIPFUL THE MAYOR OF HEREFORD COUNCILLOR CAT HORNSEY AND ALL MEMBERS OF THE GOVERNANCE COMMITTEE: Councillors Andrews, Boulter, Carwardine, Dykes, Hobbs, Owens, Potts and Toynbee.

You are hereby summoned to attend the meeting of the Governance Committee to be held in the **COMMITTEE ROOM, TOWN HALL, HEREFORD** on **Friday 31st July 2026** at **6pm** at which the business set out below is proposed to be transacted.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Crime & Disorder, Health & Safety and Human Rights plus Social, Economic and Environmental Matters.

Councillors are also reminded that the Seven Principles of Public Life, known as the Nolan Principles, apply to anyone who holds public office including elected or appointed members of Council. The seven principles are Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership.

Kim Carpenter
Town Clerk
Agenda Issued on 23rd July 2026

HEREFORD CITY COUNCIL

MEETING OF THE GOVERNANCE COMMITTEE

The Committee Room, Town Hall, Hereford

TUESDAY 28 July 2026 at 6pm

AGENDA

At the start of the meeting the Chair will remind all present of the fire evacuation procedure

1. APOLOGIES FOR ABSENCE

To receive and consider any apologies for absence.

2. DECLARATIONS OF INTEREST AND DISPENSATIONS

To receive declarations of interest and consider requests for dispensation in respect of items on the agenda made by Members under the Herefordshire Code of Conduct.

3. **PUBLIC PARTICIPATION**

To receive any questions that may be put to the meeting by members of the public present.

4. MINUTES **APPENDIX ONE**

To approve the minutes of the meeting of the Governance Committee held on 7 May 2026.

5. **WEBSITE** **APPENDIX TWO**

To review and consider the website redevelopment report and the information submitted by Cllr Hobbs along with the cost comparison information, to establish necessary actions for the website to meet new requirements in the annual audit.

6. **POLICIES FOR REVIEW** **APPENDIX THREE**

The following draft policies for review:

- HCC Drugs & Alcohol Policy
- HCC Flexible Working Policy & Procedure
- HCC IT & Email Policy vr2 including AI
- HCC Member Officer Protocol
- HCC Staff Code of Conduct
- HCC Sickness Procedure

7. DATE OF NEXT MEETING

To confirm the next meeting date as 8th September 2026.

(Potential items for the next meeting's agenda)