THE RIGHT WORSHIPFUL THE MAYOR OF HEREFORD COUNCILLOR CAT HORNSEY AND ALL MEMBERS OF THE GOVERNANCE COMMITTEE: Councillors Andrews, Boulter, Carwardine, Dykes, Hobbs, Owens, Potts and Toynbee.

You are hereby summoned to attend the meeting of the Governance Committee to be held in the **COMMITTEE ROOM, TOWN HALL, HEREFORD** on **Tuesday 1st September 2026** at **6pm** at which the business set out below is proposed to be transacted.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Crime & Disorder, Health & Safety and Human Rights plus Social, Economic and Environmental Matters.

Councillors are also reminded that the Seven Principles of Public Life, known as the Nolan Principles, apply to anyone who holds public office including elected or appointed members of Council. The seven principles are Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership.

Kim Carpenter
Town Clerk
Agenda Issued on 26th August 2026

HEREFORD CITY COUNCIL

MEETING OF THE GOVERNANCE COMMITTEE

The Committee Room, Town Hall, Hereford

TUESDAY 1st September 2026 at 6pm

AGENDA

At the start of the meeting the Chair will remind all present of the fire evacuation procedure

GV26091. APOLOGIES FOR ABSENCE

To receive and consider any apologies for absence.

GV26092. DECLARATIONS OF INTEREST AND DISPENSATIONS

To receive declarations of interest and consider requests for dispensation in respect of items on the agenda made by Members under the Herefordshire Code of Conduct.

GV26093. PUBLIC PARTICIPATION

To receive any questions that may be put to the meeting by members of the public present.

GV26094. MINUTES **APPENDIX ONE**

To approve the minutes of the meeting of the Governance Committee held on 31ST July 2026.

GV26095. POLICIES FOR REVIEW **APPENDIX TWO**

The following draft policies for review:

- HCC Sickness Procedure
- Grievance Procedure
- HCC Probationary Period Procedure V1.1
- Privacy Policy

GV26096. DEVELOPMENT OF POLICY & PROCEDURE TABLE

To discuss the proposed table of policies and procedures and decide on the information required i.e. review period, review date etc.

GV26097. DATE OF NEXT MEETING

To confirm the next meeting date as 20th October 2026.

(Potential items for the next meeting's agenda)