TO ALL MEMBERS OF THE FINANCE COMMITTEE:

Councillors Hornsey, Hobbs, Owens, Potts, and Proctor

You are hereby summoned to attend the meeting of the Finance Committee to be held in the **COMMITTEE ROOM, TOWN HALL, HEREFORD** on **TUESDAY 15th September 2026** at **6pm** at which the business set out below is proposed to be transacted.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Crime & Disorder, Health & Safety and Human Rights plus Social, Economic and Environmental matters.

Councillors are also reminded that the Seven Principles of Public Life, known as the Nolan Principles, apply to anyone who holds public office including elected or appointed members of Council. The seven principles are Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership.

Kim Carpenter

Town Clerk

Agenda Issued on 2026

HEREFORD CITY COUNCIL

MEETING OF THE FINANCE COMMITTEE

The Committee Room, Town Hall, Hereford

TUESDAY 15 September 2026 at 6pm

AGENDA

At the start of the meeting the Clerk will remind all present of the fire evacuation procedure.

FI26091.1 APOLOGIES FOR ABSENCE

To receive and consider any apologies for absence.

FI26091.2 DECLARATIONS OF INTEREST AND DISPENSATIONS

To receive declarations of interest and consider requests for dispensation in respect of items on the agenda made by Members under the Herefordshire Code of Conduct.

FI26091.3 PUBLIC PARTICIPATION

To receive any questions that may be put to the meeting by members of the public present.

FI26091.4 MINUTES APPENDIX ONE

To approve the minutes of the meeting of the Finance Committee held on 21 July 2026.

FI26092.1 REVIEW OF INTER-MEETING PAYMENTS APPENDIX TWO

To receive the list of payments made under the between committee meetings and the supporting paperwork.

FI26092.2 SCHEDULE OF PAYMENTS APPENDIX THREE

To receive approval list for payments 9th September 2026.

Please send any questions to the Town Clerk prior to the meeting.

FI26092.3 BANK RECONCILLIATIONS APPENDIX FOUR

To receive and approve bank reconciliations for Unity Trust, Lloyds, Petty Cash and CCLA accounts.

To review and sign the Unity Trust bacs IP service application, attached.

FI26092.4 BUDGET SETTING DISCUSSION – INITIAL DRAFT

To discuss the initial draft of the proposed budget and review current expenditure, including any budgetary requirements proposed by individual committees for 2026/27.

FI26092.5 FINANCIAL RISKS

To assess the current financial risks and mitigations around project and workstreams.

FI26093.1 DATE OF NEXT MEETING

To confirm the date of the next meeting of the Finance Committee as Tuesday October 2026.