HEREFORD CITY COUNCIL

MEETING OF THE FULL COUNCIL

7th July at 6 PM

HELD IN THE COUNCIL COMMITTEE ROOM, TOWN HALL, HEREFORD

MINUTES

Present: The Right Worshipful the Mayor of Hereford Cllr Cat Hornsey (in the Chair); Councillors: - Polly Andrews, Kevin Tillett, Debbie Hobbs, Rob Owens, Susan Boulter, Elizabeth Foxton, Jeremy Milln and Jacqui Carwardine

Attending: Kim Carpenter – Town Clerk/RFO & Chief Officer

FC26071.0 COUONCIL OFFICAL BUSINESS

FC26071.1 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors S Potts, P Stevens, J Kenyon, M Dykes, B Proctor, D Powell and A Griffiths.

FC26071.2 DECLARATIONS OF INTEREST AND DISPENSATIONS

No declarations of interest and consider requests for dispensation in respect of items on the agenda were made by Members under the Herefordshire Code of Conduct.

FC26071.3 PUBLIC PARTICIPATION

No members of the public were present at the meeting.

FC26071.3 MINUTES

Councillor P Andrews moved that the minutes of the meetings be accepted as a true and accurate record, this proposal was seconded by Cllr E Foxton and resolved by a unanimous vote of the meeting.

FC26072.1 AGAR & FINANCIAL REPORTS

FC26072.1I The Town Clerk explained to the meeting the findings of the internal audit and advised that from this report an action plan with target dates and responsibilities would be developed to ensure all recommendations were implemented over the coming year.

The acceptance of the internal auditors' report was proposed by Cllr R Owens, seconded by Cllr K Tillett and resolved by a unanimous vote of the meeting.

FC26072.1ii The Town Clerk read each of the questions within the Annual Governance Statement to the meeting and provided details on the actions that meant the response required either a yes or no. Questions and discussion about each question was had during this process with members raising concerns about items under discussion and seeking further information, clarification and reasons for the response from the Town Clerk on items of question or concern.

Once this process had been thoroughly explored and completed CH asked for a proposer to the acceptance and agreement to sign the Annual Governance Statement, this was proposed by JC, seconded by RO and carried with a vote of 9 with 1 abstention.

The Mayor and the Town Clerk duly signed, dated and added the relevant minute reference to the statement.

FC26072.1iii The meeting then reviewed the Annual Accounting Statement, the Town Clerk explained the need to restate the Councils Assets and also provided detailed information about the variance report, which is also submitted with the Accounting Statement.

There were questions and some discussion about this aspect of the AGAR and the Town Clerk explained how the reporting of variances was done and the need to ensure that a monetary figure was produced with narrative about the under or overspend that gave the information was included.

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Once this process had been thoroughly explored and completed CH asked for a proposer to the acceptance and agreement to sign the Annual Accounting Statement, this was proposed by KT, seconded by RO and carried with a vote of 9 with 1 abstention.

FC26072.1iv Council reviewed and approved the Notice of the period for the exercise of public rights and the declaration that the accounting statements are yet unaudited as being suitable for submission and publication.

FC26073.1 MAYOR'S COMMUNICATIONS

The Mayor spoke briefly about the year being busy and interesting so far, mentioning that the Britain in Bloom judging was taking place the following day and that the diocese was also undertaking celebrations this year.

FC26073.2 DATE OF NEXT MEETING

The date of the next meeting of Council was confirmed as being held on Tuesday 29th September 2026.

There being no further business the Chair declared the meeting closed at 7:10 PM

Signed ……

Date ……

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